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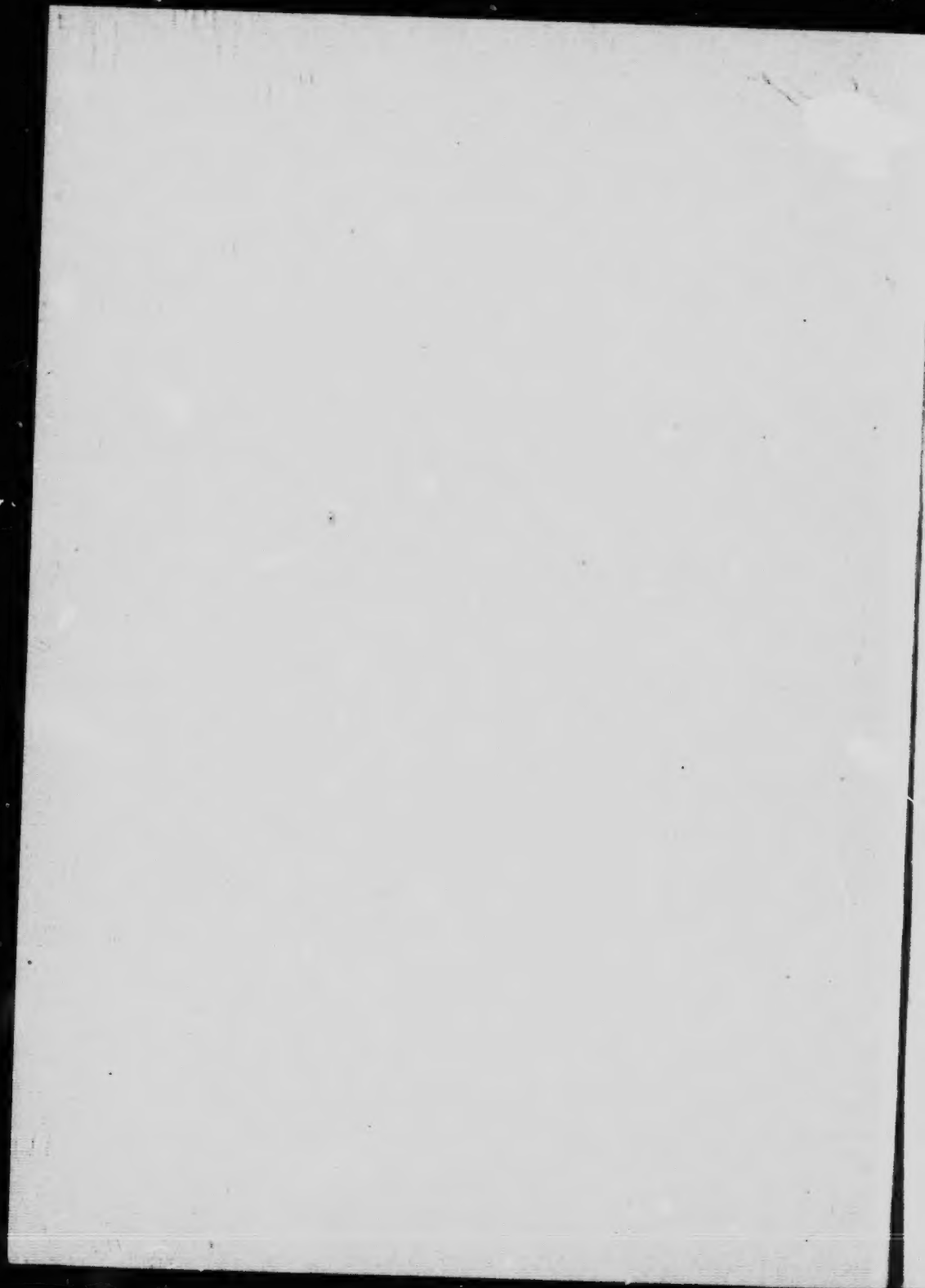
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# CONSTITUTION

OF THE

## GRAND LODGE OF ALBERTA

ANCIENT, FREE AND  
ACCEPTED MASONS



As Adopted at the Special Communication,  
held at Calgary, February 25th and 26th, 1919

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# GRAND LODGE OF ALBERTA

A.F. & A.M.



I, S. Y. TAYLOR, Grand Secretary of the Grand Lodge of Alberta, Ancient, Free and Accepted Masons, do hereby certify that the following is a true copy of the Constitution, adopted at the Special Communication of that body, held in the City of Calgary, on the 25th and 26th days of February, A.L. 5919, A.D. 1919.

In testimony whereof, I have hereunto appended my official signature and affixed the Seal of the Grand Lodge, at the City of Calgary, this twenty-seventh day of February, A.L. 5919, A.D. 1919.

*S. Y. Taylor*

Grand Secretary.



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# THE CHARGES OF A FREE- MASON

EXTRACTED FROM THE

Ancient Records of Lodges Throughout  
the World

FOR THE USE OF LODGES

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TO BE READ AT THE MAKING  
OF NEW BRETHREN, OR WHEN  
THE MASTER SHALL ORDER IT.

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PUBLISHED BY ORDER OF THE GRAND LODGE



## **THE CHARGES OF A FREEMASON**

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### **The General Heads of Which Are:**

- I. Of God and Religion.
- II. Of the Civil Magistrate, supreme and subordinate.
- III. Of Lodges.
- IV. Of Masters, Wardens, Fellows and Apprentices.
- V. Of the Management of the Craft in Working.
- VI. Of Behavior, viz.:
  1. In the Lodge while constituted.
  2. After the Lodge is over and the Brethren not gone.
  3. When Brethren meet without strangers, but not in a Lodge formed.
  4. In the presence of strangers not Masons.
  5. At home and in your neighborhood.
  6. Towards a strange Brother.
- VII. Ancient Charges—To the Master-Elect.

## The Charges of a Freemason, &c.

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### I.—Concerning God and Religion

A Mason is obliged by his tenure to obey the moral law, and if he rightly understand the art he will never be a stupid atheist, nor an irreligious libertine. He, of all men, should best understand that God seeth not as man seeth; for man looketh at the outward appearance, but God looketh to the heart. A Mason is, therefore, particularly bound never to act against the dictates of his conscience. Let a man's religion, or mode of worship, be what it may, he is not excluded from the order, provided he believe in the Architect of heaven and earth, and practice the sacred duties of morality. Masons unite with the virtuous of every persuasion, in the firm and pleasing bond of fraternal love; they are taught to view the errors of mankind with compassion, and to strive by the purity of their own conduct to demonstrate the superior excellence of the faith they may profess. Thus Masonry is the center of union between good men and true, and the happy means of conciliating friendship amongst those who must otherwise have remained at a perpetual distance.

## II.—Of the Civil Magistrate, Supreme and Subordinate

A Mason is a peaceful subject to the civil powers wherever he resides or works, and is never to be concerned in plots and conspiracies against the peace and welfare of the nation, nor to behave himself undutifully to inferior magistrates. He is cheerfully to conform to every lawful authority; to uphold on every occasion the interest of the community, and zealously promote the prosperity of his own country. Masonry has ever flourished in times of peace, and been always injured by war, bloodshed and confusion, so that kings and princes in every age have been much disposed to encourage the craftsmen on account of their peaceableness and loyalty, whereby they practically answer the cavils of their adversaries, and promote the honor of the fraternity. Craftsmen are bound by peculiar ties to promote peace, cultivate harmony, and live in concord and brotherly love.

## III.—Of Lodges

A lodge is a place where Freemasons assemble to work and to instruct and to improve themselves in the mysteries of their ancient science. In an extended sense, it applies to persons as well as to place; hence every regular assembly, or duly organized meeting of Masons is called a lodge. Every brother ought to belong to some lodge, and be subject to its by-laws and the general regulations of the Craft. A lodge may be either general or particular, as will be best understood by attending it, and there a knowledge of the established usages and customs of

the Craft may be acquired. From ancient times no master or fellow would be absent from his lodge, especially when warned to appear at it, without incurring a severe censure; unless it appeared to the Master and Wardens that pure necessity hindered him.

The persons made Masons and admitted members of a lodge must be good and true men, free born, and of a mature and discreet age and sound judgment, no bondsmen, no women, no immoral or scandalous men, but of good report.

#### **IV.—Of Masters, Wardens, Fellows and Apprentices**

All preferment among Masons is grounded upon real worth and personal merit only, that so the lords may be well served, the brethren not put to shame, nor the royal Craft despised; therefore, no Master or Warden is chosen by seniority, but for his merit. It is impossible to describe these things in writing, and therefore every brother must attend in his place, and learn them in a way peculiar to this fraternity. Candidates may, nevertheless, know that no Master should take an apprentice, unless he has sufficient employment for him; and unless he is a "perfect youth, having no maim or defect in his body," that may render him incapable of learning the art, of serving his master's lord and of being made a brother and then a fellow-craft in due time, after he has served such a term of years as the custom of the country directs; and that he should be descended of honest parents, that so, when otherwise qualified, he may arrive to the honor of being a warden, and then the master of the lodge, the grand warden,

and at length the grand master of all the lodges, according to his merit.

No brother can be a warden unless he has passed the part of a fellow-craft, nor a master until he has acted as warden, nor a grand warden until he has been master of a lodge, nor a grand master until he has been a fellow-craft before his election, who is also to be nobly born or a gentleman of the best fashion, or some eminent scholar or some curious architect or other artist, descended of honest parents, and who is of singularly great merit in the opinion of the lodges.

These rulers and governors, supreme and subordinate, of the ancient lodge, are to be obeyed in their respective stations by all the brethren, according to the old charges and regulations, with all humility, reverence, love and alacrity.

*N.B.—In ancient times, no brother, however skilled in the craft; was called a master mason until he had been elected into the chair of the Lodge.*

#### V.—Of the Management of the Craft in Working

All Masons should work honestly on working days, that they may live creditably on holy days; and the time appointed by the law of the land, or confirmed by custom, shall be observed.

The most expert of the fellow-craftsmen shall be chosen or appointed the master, or overseer, of the lord's work, who is to be called master by those that work under him. The craftsmen are to avoid all ill language, and call each other by no disobliging name, but brother or fellow; and

to behave themselves courteously within and without the lodge.

The master, knowing himself to be able of cunning, shall undertake the lord's work as reasonably as possible, and truly dispense his goods as if they were his own; nor give more wages to any brother or apprentice than he really may deserve.

Both the master and the mason receiving their wages justly shall be faithful to the lord, and honestly finish their work, whether task or journey; nor put the work to task that hath been accustomed to journey.

None shall discover envy at the prosperity of a brother, nor supplant him nor put him out of his work if he is capable to finish the same; for no man can finish another's work so much to the lord's profit, unless he be thoroughly acquainted with the designs and draughts of him that began it.

When the fellow-craftsman is chosen warden of the work under the master, he shall be true both to master and fellows, shall carefully oversee the work in the master's absence, to the lord's profit; and his brethren shall obey him.

All Masons employed shall meekly receive their wages without murmuring or mutiny, and not desert the Master till the work be finished.

A younger brother shall be instructed in working, to prevent spoiling the materials for want of judgment, and for increasing and continuing of brotherly love.

All the tools used in working shall be approved by the grand lodge.

No laborer shall be employed in the proper work of masonry; nor shall freemasons work with those who are not free, without an urgent necessity, nor shall they teach laborers or unaccepted masons as they should teach a brother or a fellow.

## **VI.—Of Behaviour, viz.:**

### **1.—In the Lodge While Constituted**

You are not to hold private committees or separate conversations without leave from the Master, nor to talk of anything impertinently or unseemly, nor interrupt the Master or Wardens or any brother speaking to the Master; nor behave yourself ludicrously or jestingly while the Lodge is engaged in what is serious and solemn; nor use any unbecoming language upon any pretence whatsoever; but to pay due reverence to your Master, Wardens and fellows and put them to worship.

If any complaint be brought, the brother found guilty shall stand to the award and determination of the Lodge who are the proper and competent judges of all such controversies (unless you carry them by appeal to the Grand Lodge), to whom they ought to be referred, unless a lord's work be hindered the meanwhile, in which case a particular reference may be made; but you must never go to law about what concerneth masonry, without an absolute necessity apparent to the Lodge.

## **2.—Behaviour After the Lodge is Over and the Brethren Not Gone**

You may enjoy yourself with innocent mirth, treating one another according to ability, but avoiding excess, or forcing any brother to eat or drink beyond his inclination, or hinder him from going when the occasion calls him or doing or saying anything offensive, or that may forbid an easy and free conversation, for that would blast our harmony and defeat our laudable purposes. Therefore, no private piques or quarrels must be brought within the door of the Lodge, far less any quarrels about religion, or nations, or state policy, we being only as Masons of the universal religion above mentioned; we are also of all nations, tongues, kindreds and languages, and are resolved against all politics, as what never yet conduced to the welfare of the Lodge nor ever will.

## **3.—Behaviour when Brethren Meet Without Strangers, but not in a Lodge Formed**

You are to salute one another in a courteous manner as you will be instructed, calling each other brother, freely giving mutual instructions as shall be thought expedient, without being overseen or overheard, and without encroaching on each other, or derogating from that respect which is due to any brother, were he not a Mason; for though all Masons are as brethren upon the same level, yet Masonry takes no honor from a man that he had before; nay, rather it adds to his honor, especially if he has deserved well of the brotherhood, who must give honor to whom it is due and avoid ill-manners.



#### **4.—Behaviour in Presence of Strangers Not Masons**

You should be cautious in your words and carriage, that the most penetrating stranger should not be able to discover or find out what is not proper to be intimated; and sometimes you may divert a discourse and manage it prudently for the honor of the Worshipful Fraternity.

#### **5.—Behaviour at Home and in Your Neighborhood**

You are to act as becomes a moral and wise man, particularly not to let your family, friends and neighbors know the concerns of the Lodge, etc.; but wisely to consult your own honor, and that of your ancient brotherhood, for reasons not to be mentioned here. You must also consult your health, by not continuing together too late or too long from home after Lodge hours are passed; and by avoiding of gluttony or drunkenness, that your family be not neglected or injured, nor you disabled from working.

#### **6.—Behaviour Towards a Strange Brother**

You are cautioned to examine him in such a manner as prudence shall direct you, that you may not be imposed upon by an ignorant, false pretender, whom you are to reject with contempt and derision, and beware of giving him any hints of knowledge.

But if you discover him to be a true and genuine brother, you are to respect him accordingly; and if he is in want you must relieve him if you

can, or direct him how he may be relieved. You must employ him some days or else recommend him to be employed. But you are not charged to do beyond your ability; only to prefer a poor brother and a good man and true before any other people in the same circumstances.

Finally—All these charges you are to observe and also those that shall be communicated unto you in another way; cultivating brotherly love, the foundation and keystone, the cement and glory of this ancient fraternity; avoiding all wrangling and quarreling, all slander and backbiting, nor permitting others to slander any honest brother, but defending his character and doing him all good offices, so far as is consistent with your honor and safety and no further. And if any of them do you injury, you must apply to your own or his Lodge; and from thence you may appeal to the Grand Lodge, at the annual communication, as has been the ancient laudable conduct of our forefathers in every nation; never taking a legal course but when the case cannot be otherwise decided; and patiently listening to the honest and friendly advice of Masters and Fellows, when they would prevent you going to law with strangers, or would excite you to put a speedy period to all lawsuits that so you may find the affair of Masonry with more alacrity and success; but with respect to brothers or fellows at law, the Masters and brethren should kindly offer their mediation, which ought to be thankfully submitted to by the contending brethren; and if that submission is impracticable, they must, however, carry on their process of lawsuit without wrath or rancour (not in the common way), saying or doing nothing which may hinder brotherly

love and good offices to be renewed and continued, that all may see the benign influence of Masonry, as all true Masons have done from the beginning of the world, and w<sup>h</sup> " do to the end of time.

AMEN, S<sup>r</sup> MOTE IT BE.

**CONSTITUTION**  
of the  
**Grand Lodge of Alberta**  
Ancient, Free and Accepted Masons

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We, the Grand Lodge of Alberta, Ancient, Free and Accepted Masons, in order to form perfect fraternal union, to establish order, to insure tranquility, to provide for and promote the general welfare of the Craft, and to secure to the Fraternity in the Province of Alberta all the blessings of Masonic privileges, do order and establish this Constitution.

**Style and Title of Grand Lodge**

1. The style and title of the Grand Lodge shall be, "The Grand Lodge of Alberta, Ancient, Free and Accepted Masons," hereinafter referred to as Grand Lodge.

**Seal of Grand Lodge**

2. The following is hereby adopted as the seal of this Grand Lodge:



### **Work Authorized by Grand Lodge**

3. This Grand Lodge recognizes and authorizes either of the methods of conducting the work usually styled the "Canadian" work or the "Ancient York" work.

### **Composition of Grand Lodge**

4. Grand Lodge shall consist of its Grand Officers, its Past Grand Officers, the Past Masters (duly returned) and the Masters and Wardens (duly returned) of all Lodges on the Grand Lodge Register.

5. The representatives of five Lodges at the Annual Communication or at Special Communications convened on due notice to all the Lodges, shall be indispensably necessary to open the Grand Lodge or transact business therein, except on occasions of ceremony, when the Grand Master or his representative, with a sufficient number of Brethren, may open the Grand Lodge and transact the business for which it is called.

6. A Lodge may, by its vote properly certified by the Master and Secretary under seal, delegate any Past Master (duly returned) of a Lodge to represent it at any meeting of Grand Lodge in the absence of the Master and Wardens. No proxy shall be valid unless it is passed in open Lodge, and the name of the brother so delegated shall have been written in the proxy previous to its being signed by the Master and Secretary of the Lodge. The name of the delegate shall be in the hands of the Grand Secretary at least seven days before the annual communication of

Grand Lodge. No brother can represent more than one Lodge.

7. Brethren of eminence and ability in this or any other jurisdiction, who have rendered service in the Grand Lodge may be constituted members thereof with all the rights and privileges of membership with such rank and distinction as may be thought proper, but not above that of Past Junior Grand Warden.

8. Notice of the motion to confer such rank must be sent in writing by the mover to the Grand Secretary, not later than sixty days preceding the annual communication and the vote in favor of the motion must be sustained by at least two-thirds of the members present.

### **Officers and Members of Grand Lodge**

9. The Grand Officers, Past Grand Officers and members of Grand Lodge shall be entitled to precedence, rank and title as follows:

The Most Worshipful Grand Master.

Past Grand Masters according to seniority.

The Right Worshipful Deputy Grand Master.

Past Deputy Grand Masters.

The R. W. District Deputy Grand Masters  
in order of their respective District numbers.

Past District Deputy Grand Masters.

The R. W. Senior Grand Warden.

Past Senior Grand Wardens.

The R. W. Junior Grand Warden.

Past Junior Grand Wardens.

The R. W. Grand Treasurer.

Past Grand Treasurers.

The R. W. Grand Secretary.

Past Grand Secretaries.

The R. W. Grand Registrar.

Past Grand Registrars.

The R. W. Grand Chaplain.

Past Grand Chaplains.

The V. W. Senior Grand Deacon.

Past Senior Grand Deacons.

The V. W. Junior Grand Deacon.

Past Junior Grand Deacons.

The V. W. Grand Director of Ceremonies.

Past Grand Directors of Ceremonies.

The V. W. Grand Organist.

Past Grand Organists.

The V. W. Grand Stewards (six in number).

Past Grand Stewards.

The V. W. Grand Pursuivant.

Past Grand Pursuivants.

The Tyler (who shall not by virtue of his office, be entitled to vote in Grand Lodge).

The Masters, Past Masters and Senior and Junior Wardens (duly returned) of Chartered Lodges in the order of the numbers of their respective Lodge Charters.

10. No brother shall be entitled to past rank in any office in Grand Lodge or in any Lodge unless he has served a full term of twelve months.

**Mode of Electing and Appointing the Officers  
of Grand Lodge**

11. The officers of Grand Lodge, except the members of the Board of General Purposes, shall be elected or appointed annually, and shall hold office until their successors shall have been duly elected or appointed and installed.
12. The election of all officers shall take place at the annual communication, after all the other business of Grand Lodge shall have been disposed of. Written nominations for each office must be handed to the Grand Secretary.
13. The following officers of Grand Lodge shall be elected by ballot, viz.: The Grand Master, Deputy Grand Master, Senior Grand Warden, Junior Grand Warden, Grand Treasurer, Grand Secretary, Grand Registrar, Grand Chaplain and members of the Board of General Purposes. The Grand Tyler shall be elected by an open vote of Grand Lodge. All other officers shall be appointed by the Grand Master after his installation.
14. The Grand Master, or presiding officer, at the annual communication shall appoint three Scrutineers, whose duty it shall be to receive the ballots for Grand Officers from the Grand Deacons, to whom they have been delivered. The Scrutineers shall solemnly pledge themselves to make a correct report under their hands of the result of the ballot and,



having ascertained the number of votes for the respective candidates, they shall present their report to Grand Lodge.

15. The four brethren nominated for the Board of General Purposes obtaining the greatest number of votes shall be duly elected.

16. A candidate for office, other than membership of the Board of General Purposes, must, in order to be elected, receive a majority of all the votes cast.

17. If upon the first ballot some one of the brethren nominated for any office, other than membership of the Board of General Purposes, does not obtain a majority of all the votes cast another ballot shall be taken in respect of such office, and so on until the requisite majority has been obtained.

18. No brother shall be qualified to hold any office in this Grand Lodge (except those of Grand Organist and Grand Tyler), unless he has been regularly installed as Worshipful Master of a Lodge, and be at the time of his election or appointment a member of this Grand Lodge.

19. Should any officer of Grand Lodge die or remove from the jurisdiction or become incapable, for any reason, of performing the duties of his office, the Grand Master may appoint a qualified brother to fill the position until the next annual communication, or during such incapacity.

### **Mode of Electing the District Deputy Grand Masters**

20. Subject to the approval of and confirmation by the Grand Master, the District Deputy Grand Master of each district shall be elected by the majority of the votes of the Past Masters and the representatives of the Lodges of such district present at the annual communication of Grand Lodge. He must be a Past Master and a resident of the district for which he is elected.

21. The representatives of each district shall meet immediately after the election of the members of the Board of General Purposes at such place in Grand Lodge as shall be designated by the Grand Master, and under a presiding member appointed by him. The presiding member shall appoint two Scrutineers who shall receive the ballots (previously prepared for the purpose by the Grand Secretary in the same form as the ballot papers for the other officers of Grand Lodge) and shall report the result of the vote (the Lodges and Past Masters voting in the same manner as upon the election of the other Grand Officers). The candidate receiving the majority of the votes cast shall be the member elected by the District, and the presiding member shall communicate the result of the ballot to the Grand Master.

### **Installation of Officers of Grand Lodge**

22. All officers elected and appointed shall be duly installed or invested immediately before the close of the annual communication

and proclaimed in Ancient form. Should any member elected or appointed to office not be present for installation at the annual communication, he shall, as soon as possible thereafter, be duly installed at a regular communication of a Lodge, by the Grand Master or any officer the Grand Master may appoint for the purpose, and a certificate of his installation shall be furnished to the Grand Secretary by the installing officer. No officer shall be installed by proxy.

#### **Annual Communication of Grand Lodge**

23. The annual communication of Grand Lodge shall be held on the second Wednesday of the month of June, in the City of Calgary, or at such place as shall have been decided upon by a majority vote, which vote shall be taken immediately before the election of officers, at the preceding annual communication of Grand Lodge.

#### **Powers of Grand Lodge**

24. Grand Lodge alone can enact laws and regulations for the government of the Craft, and alter or repeal them. Grand Lodge has also the inherent power of investigating, regulating and deciding all matters relating to the Craft, to Lodges or individual brethren, which may be exercised directly or by delegated authority.

25. Any member present in Grand Lodge shall have the right to appeal to Grand Lodge from any decision or ruling of the Grand Master given in Grand Lodge.

26. Every Lodge or brother affected by any ruling, decision or action of the Grand Master, the Deputy Grand Master, the Board of General Purposes or any subordinate authority, shall be duly served with notice of such ruling, decision or action and shall have the right to appeal therefrom to Grand Lodge. Notice of appeal shall be given by the appellant in writing to the Grand Secretary within twenty-one days after the notice of such ruling, decision or action shall have been served upon him, and the appeal shall be presented to Grand Lodge by the Board of General Purposes.

27. Grand Lodge shall have jurisdiction to entertain an appeal from the verdict or decision of any Lodge or commission in connection with a trial for a Masonic offence, and to deal with the same as provided by the rules respecting Masonic trials.

28. Grand Lodge only can expel a brother from the Craft or restore him after expulsion.

29. Grand Lodge only can withdraw the Warrant of a Lodge and erase the same.

30. The Warrant of a Lodge shall not be withdrawn nor shall the Lodge be erased until the Master or Officers thereof have been summoned to show cause in Grand Lodge why such action should not be taken.

31. The Constitution of Grand Lodge may be amended or altered at any annual communication thereof by a two-thirds vote of the members present, provided that notice in writing, stating distinctly the proposed amend-

ment or alteration, shall have been given at the preceding annual communication or shall have been sent to the Grand Secretary not less than sixty days preceding the communication at which the motion is to be considered, and published in the notice paper. Any amendment to the Constitution which has been rejected by Grand Lodge shall not be reconsidered at any time within five years after such rejection, except leave be taken by Grand Lodge by a majority vote, such vote to be taken without debate.

### **Powers and Duties of the Grand Master**

32. The Grand Master, during the interval between the communications of Grand Lodge, may exercise all its executive powers, except the granting of charters. By virtue of these, authority is given him, among other things:

- i. To grant dispensations for the formation of new Lodges.
- ii. To grant dispensations for the election of an officer or officers at other than the regular times.
- iii. To grant dispensations to receive and act upon the petitions of rejected applicants for the degrees, within a less period than the time prescribed by the Constitution. Any application for such dispensation shall be made by the Lodge to which the candidate presented his petition by an unanimous vote by ballot.
- iv. To grant dispensations to receive and act upon the petitions for degrees of persons who may not possess the qualifications of residence

prescribed, provided that the consent of the Lodge or Lodges having jurisdiction over the candidate is first obtained.

v. To grant a dispensation to a Lodge for the purpose of holding a Lodge of Instruction.

vi. To grant such other dispensations as may be applied for in accordance with the Constitution.

vii. To convene any Lodge, to preside therein, inspect its proceedings, and compel its conformity to the Constitution.

viii. To arrest the charter or dispensation of any Lodge for good reasons shown, and suspend the operations thereof during his pleasure.

ix. To suspend any officer of any Lodge from the exercise of the powers and duties of his office, for good reasons shown, during his pleasure.

x. To require the attendance of and information from any Grand Officer respecting matters appertaining to the duties of his office.

xi. To appoint representatives near other recognized Grand Lodges, and to receive and accredit representatives from them. Should a representative fail to attend Grand Lodge for three consecutive years, the Grand Master shall recommend the forfeiture of his appointment.

xii. To decide all questions of order and Masonic law.

xiii. To institute, constitute and consecrate Lodges, to dedicate Masonic halls, to lay corner stones of Masonic halls, public buildings and other structures, or appoint a member of Grand Lodge to act in his place for such purpose.

xiv. To examine all by-laws of Lodges and amendments thereto, and approve the same if found correct. When so approved they shall have full force and effect.

xv. To appoint such officers as may be required by this Constitution.

33. The Grand Master shall have authority to preside in any Lodge and to order any of his Grand Officers to attend him. His Deputy shall be placed on his right hand and the Master of the Lodge on his left hand. The Grand Wardens shall also act as Wardens for that particular Lodge during his presence; but if the Grand Wardens be not present, then the Grand Master may command the Wardens of the Lodge, or other Master Masons to act as his Wardens "pro tempore."

34. The Grand Master may send his Grand Officers to visit any Lodge.

35. The Grand Master may, through the Grand Secretary, summon any Grand Officer, Committee of Grand Lodge, Lodge or brother to attend him, and to produce the books of such Grand Officer, the charter, books, papers and accounts of such Lodge or the certificate of such brother.

36. If the summons be not complied with and no sufficient reasons given for non-compliance, such summons shall be repeated, as a peremptory summons; if such last summons be not attended to, such Grand Officer, Lodge or brother may be suspended, and the proceeding reported to Grand Lodge.

37. All summonses shall have the impress of the Grand Lodge Seal affixed.

38. The statement of the powers and prerogatives of the Grand Master contained in the foregoing sections shall not be construed as limiting or abridging the powers and prerogatives attached to the office of Grand Master by Masonic law or custom, except in so far as they directly limit or abridge the same.

39. The Grand Master shall not be applied to officially on any business concerning Masons or Masonry, but through the Grand Secretary, or a District Deputy Grand Master.

40. In case of the death, absence or inability of the Grand Master, or of a vacancy in his office, the Deputy Grand Master, Senior Grand Warden and Junior Grand Warden shall in succession assume his prerogatives, powers and duties for such purpose. And should the Grand Master, Deputy Grand Master, Senior Grand Warden and Junior Grand Warden be absent from any communication of Grand Lodge, it shall be ruled by the Grand Officer or Past Grand Officer next in rank and seniority who may be present, and



if no effective Grand Officer or Past Grand Officer be present, then by the Master of the senior Lodge represented.

### **Powers and Duties of the Deputy Grand Master**

41. The Deputy Grand Master shall be ex-officio President of the Board of General Purposes.

42. In case of the death, absence or disability of the Grand Master he shall assume his prerogatives, powers and duties.

### **Powers and Duties of the District Deputy Grand Master**

43. The District Deputy Grand Master shall visit officially each Lodge in his district at least once during his term of office.

44. He shall preside in such Lodge upon the occasion of his official visit; examine its books and records and see if they are properly kept; inform himself of the number of members and the punctuality and regularity of their attendance; ascertain the state and condition of the Lodge in all respects and point out any errors he may find in their conduct and mode of working; instruct them in every particular wherein he shall find they may require or desire information and particularly recommend attention to the moral and benevolent principles of Masonry, and caution in the admission of candidates; see that returns have been regularly forwarded to the

Grand Secretary's office with all fees and dues that may have accrued; and on refusal or neglect on the part of any Lodge to make such return, he shall immediately report such action to the Grand Master.

45. Should he discover any Masonic error or evil in his district he shall endeavor immediately to arrest the same by Masonic means, and should he judge it expedient he shall immediately report the same to the Grand Master.

46. He shall take possession of the funds and property of any dormant or extinct Lodge in his district under authority of the Grand Master and transfer the same to the Grand Secretary.

47. He shall satisfy himself that the brother recommended in the petition for a new Lodge as the first Master thereof is duly qualified to perform the duties of that office, and for that purpose he may summon that brother to attend for examination, and if he be found qualified shall grant him a certificate of qualification.

48. He shall ascertain whether a Lodge working under a dispensation in his district is provided with suitable Lodge premises, furniture and regalia.

49. He shall prepare, in duplicate, on blanks to be furnished by the Grand Secretary, a statement in tabular form of the condition of each Lodge in his district for the year ending on the 31st day of December, and transmit such report to the Grand Secretary on or be-

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fore the 15th day of May, to be by him laid before the Grand Master and the Committee on the Condition of Masonry.

50. He shall have power to give or refuse consent for the removal of a Lodge from one place to another within his district.

51. He shall perform such other services and executive duties as may be deputed or entrusted to him by the Grand Master or Grand Lodge.

52. He may appoint a District Chaplain and Secretary to act during pleasure, but they shall have no rank in Grand Lodge by virtue of such office.

**Masonic Districts**

53. The Masonic Districts shall be as the Grand Lodge may from time to time determine and shall be published in the proceedings of each Annual Communication.

**Grand Wardens**

54. The Grand Wardens, whenever directed, shall attend the Grand Master and act as his Wardens.

55. When the Grand Wardens are in Grand Lodge, no others can fill their places, but in the absence of either, the Grand Master may appoint any Past Grand Warden present to act pro tempore. If no Past Grand Warden be present, the Grand Master may direct any other member of Grand Lodge to act as Grand Warden for that occasion.

### Grand Treasurer

56. The Grand Treasurer shall be entrusted with all the moneys and securities of Grand Lodge, including those raised for the general charity, or for any other public use of the Fraternity. He shall keep an account in a book, specifying the respective uses for which the several sums are intended; and shall disburse the same in such manner as Grand Lodge or other proper authority shall direct, and shall produce a statement of receipts and disbursements at every regular communication or when called for by the Committee on Finance.

57. He shall keep in a fireproof vault or in some chartered bank, to be selected by the Committee on Finance, all the moneys, notes, bonds or other securities, that may come into his possession as Grand Treasurer. The account in said bank shall be kept in the name of the Grand Lodge of Alberta, Ancient, Free and Accepted Masons, and no payments shall be made except on warrants drawn by the Grand Secretary, and countersigned by the Chairman of the Committee on Finance, or by the Acting Chairman of said Committee.

58. All cheques shall be signed by the Grand Treasurer and countersigned by the Chairman of the Committee on Finance or by the Acting Chairman of said Committee.

59. The Grand Treasurer and Chairman of the Committee on Finance shall each execute and file in the office of the Grand Master within fifteen days after his installation or appoint-

ment an official bond, by guarantee policy in the sum of One thousand dollars, conditioned that he will faithfully discharge his duties as prescribed in this Constitution. The premium on each bond shall be paid by Grand Lodge.

### Grand Secretary

60. The Grand Secretary shall record all the transactions of Grand Lodge which it is proper to have written, and superintend the publication thereof immediately after the close of each communication under such instructions as may be given by Grand Lodge.

61. He shall receive, duly file and safely keep all papers and documents addressed or belonging to Grand Lodge, and present such as may require its action at each communication thereof.

62. He shall collect all moneys due to Grand Lodge, keep a correct account thereof in proper books, and pay the same at least monthly into the bank account of Grand Lodge taking duplicate receipts therefor, one of which he shall forthwith transmit to the Grand Treasurer.

63. He shall submit at each annual communication a detailed account of all moneys received by him during the year, with a specific statement of the sources whence they were derived; and shall present therewith the receipts of the bank therefor.

64. He shall report at each annual communication all Lodges in arrears to Grand

Lodge or which shall have neglected or refused to comply with any provisions of its Constitution and regulations.

65. He shall conduct the correspondence of Grand Lodge and submit copies thereof at each annual communication, for its inspection.

66. He shall attend Grand Lodge at all its communications and bring with him the books and all necessary papers appertaining to his office. He shall also attend the Grand Master when requested.

67. He shall notify all Lodges annually of all expelled, suspended and restored members for the year.

68. He shall issue notices of any communication of Grand Lodge to all Grand Officers and to each Lo.

69. He shall issue notices to each Lodge of the granting of a dispensation by the Grand Master for the formation of a new Lodge.

70. He shall take charge of the jewels, furniture, clothing and other paraphernalia of Grand Lodge, and effect the necessary fire insurance thereon.

71. He shall furnish every Grand Officer, elected or appointed, with a certificate of such election or appointment.

72. He shall act as Grand Librarian and take charge of the Library of Grand Lodge, under such regulations as it may prescribe.

73. He shall report at each annual communication, all unfinished business of Grand Lodge; and present all such other matters to its notice as may properly come within his province.

74. He shall have the custody of the Seal of Grand Lodge, and affix the same to all charters, warrants, certificates and other documents issued by authority of Grand Lodge, or by the Grand Master, in conformity with the laws and regulations of Grand Lodge.

75. He shall execute and file in the office of the Grand Master, within fifteen days after his installation, an official bond, by guarantee policy, in the sum of two thousand dollars, conditioned that he will faithfully discharge the duties as prescribed in this Constitution. The premium on the bond shall be paid by Grand Lodge.

76. He shall perform all such other duties, appertaining to his office as Grand Lodge may direct.

77. He shall receive such compensation for his services as Grand Lodge may direct.

#### Grand Registrar

78. The Grand Registrar shall during the session of Grand Lodge assist in recording the proceedings of Grand Lodge, render his assistance to the Grand Librarian in the care of the Grand Lodge Library and such other duties as may be consistent with his office.

79. He shall take charge of any Masonic district when instructed to do so by the Grand

Master, and shall thereby be empowered to perform all the functions of a District Deputy Grand Master.

### **Grand Chaplain**

80. It shall be the duty of the Grand Chaplain to attend all communications and there to offer up solemn prayer for the occasion.

### **Appointed Grand Lodge Officers**

81. The Grand Deacons, Grand Director of Ceremonies, Grand Organist, Grand Stewards and Grand Pursuivant shall, if possible, attend every communication of Grand Lodge and shall perform the duties ordinarily assigned to such officers.

82. The Grand Director of Ceremonies shall have, in addition to his other duties, the care during the communication of Grand Lodge, of the clothing, regalia and jewels belonging to it.

83. The Grand Pursuivant shall preserve order in the porch at every communication of Grand Lodge, and with the assistance of the brethren nominated for the purpose, shall see that none be admitted except those qualified, properly clothed and in all respects entitled to admission.

84. The Grand Stewards shall assist in the regulation of grand festivals, under the direction of the Grand Master, and in conducting the arrangements made for the communication of Grand Lodge, and shall perform such other duties as the Grand Master may require.



### **Grand Tyler**

85. The Grand Tyler shall, if possible, attend at all the communications of Grand Lodge, assist in the arrangements, and see that none be admitted except those properly entitled.

86. He shall receive such compensation for his services as Grand Lodge may direct.

### **The Board of General Purposes**

87. The Board of General Purposes shall consist of the Grand Master, the Past Grand Masters, the Deputy Grand Master (who shall be ex officio President of the Board), the District Deputy Grand Masters, the Senior Grand Warden, the Junior Grand Warden, the Grand Treasurer, the Grand Secretary, the Grand Registrar and eight other members, four of whom shall be elected by Grand Lodge each year, and shall hold office for two years from the date of election, and who must either be Masters or Past Masters of Lodges, and members of Grand Lodge. Retiring members are eligible for re-election.

88. The Board shall annually, at its first meeting, elect by ballot from its members, the Vice-President and by open vote the Standing Committees for the Masonic year.

89. If the President, Vice-President or any other member of the Board die or be removed, the vacancy shall be filled by ballot of the Board at its next meeting. Notice of such election shall be given in the summons issued for the next meeting of the Board.

90. Should the President and Vice-President be absent from any meeting of the Board, the Board shall elect a Chairman pro tempore.

91. The Board shall meet on the day preceding the annual communication of Grand Lodge at the place appointed for holding the same, also immediately after the close of Grand Lodge and at other times on the call of the Grand Master or the President of the Board.

92. Five members shall constitute a quorum of the Board. All questions shall be decided by a majority vote, the presiding officer, in case of equality, having a second vote.

93. The Board shall have authority to hear and determine all Masonic complaints, not being Masonic offences, respecting Lodges or individual Masons when regularly brought before it.

94. The Board may summon any of the officers of a Lodge or any brother, to appear before it for the purpose of any enquiry, and may order the custodian thereof to produce the warrant, books, papers and accounts of the Lodge. If such order be disobeyed and sufficient reason for non-compliance be not given, the Board may recommend to the Grand Master the suspension of the offending Lodge or brother. All proceedings in connection therewith shall be reported to Grand Lodge.

95. A full report of the proceedings of the Board, in all cases of complaint investigated by it, shall be preserved in a book to be kept

for the purpose. The judgment of the Board shall be reported to Grand Lodge.

96. In case of any complaint affecting a member of the Board, or the Lodge to which he belongs, such member shall withdraw while the Board considers its decision.

97. The Board shall have full power to inspect all books and papers relating to the accounts of Grand Lodge, and may by rules and regulations prescribe the manner in which the moneys and accounts thereof shall be kept. Such rules and regulations shall be reported to Grand Lodge.

98. The Board shall annually appoint an Auditor, who shall be a chartered accountant. His duty shall be to audit the books and accounts of the Grand Secretary and Grand Treasurer every three months and report to the Grand Master.

99. The accounts of Grand Lodge shall be closed on the 31st day of January in each year and an abstract of the audit thereof certified by the Auditor as correct shall be prepared and sent to the Grand Master not later than the 1st day of April in each year, and this report, together with a supplementary Auditor's statement to the end of May of that year shall be presented at the next annual communication of Grand Lodge.

100. All moneys of Grand Lodge not required for current expenses shall be invested in Dominion or Provincial Government securities only.

101. The Auditor shall receive such remuneration as the Board shall determine.

102. The Board shall have the direction of everything relating to the furniture and regalia of Grand Lodge.

103. The Board shall cause the necessary preparations to be made for the communication of Grand Lodge, as well as for days of festivals, public ceremonies and other meetings.

104. The Board shall have the general care and regulation of all the concerns of Grand Lodge.

105. No recommendation, petition or representation of any kind shall be received by the Board, unless it be in writing and signed by the person or persons addressing the Board.

106. All communications from the Board to the Grand Master, to Grand Lodge, or to other Boards or Committees, or any Lodge or brother, shall be made in writing.

107. The Board shall proceed to the consideration of any special matter which may be referred to it by the Grand Master or Grand Lodge, in preference to other business.

108. The Board may appoint Committees from among its members for specific purposes, who must report to the Board.

109. All transactions and resolutions of the Board shall be entered in the minute book by the Grand Secretary.

110. No remuneration shall be given to any member of the Board except by special vote of Grand Lodge.

111. At each annual communication of Grand Lodge the Board shall report all its proceedings.

### **Standing Committees of the Board**

112. The Board shall at its first regular meeting, held immediately after the close of the annual communication of Grand Lodge, select brethren to serve upon each of the following Committees: Jurisprudence Grievances and Appeals, Condition of Masonry, Fraternal Relations and Correspondence, Finance, Benevolence, Charters and new Lodges, Credentials and Reception.

113. Each Committee shall at once proceed to elect its Chairman for the current year, who shall receive all reports, etc., to be submitted to the Committee, call the members together for consultation at such time and place as to him shall be deemed best, preside at such meetings, and communicate the decisions of the Committee to the Board of General Purposes.

114. The Standing Committees shall report through the Board to Grand Lodge.

### **Special Committees**

115. The following Special Committees shall be appointed by the Grand Master at least one month previous to each annual communication of Grand Lodge:

1. On the Grand Master's Address.
2. On the Grand Secretary's Report.

3. On the Grand Librarian's Report.
4. On the Fraternal Dead.

116. Other Special Committees may be appointed and shall perform such duties as may be assigned them by the Grand Master or Grand Lodge.

### **Custodians of the Work**

117. There shall be a permanent committee of this Grand Lodge which shall consist of two members (one for each Rite) who shall be elected by Grand Lodge and shall be designated as "Custodians of the Work." They shall hold office during the pleasure of Grand Lodge.

118. The Custodian of the Work, known as the Canadian Rite, shall have authority to enforce the practice of the Standard Work authorized by Grand Lodge in all the Lodges in Grand Jurisdiction practising this Rite.

119. The Custodian of the Work, known as the York Rite, shall have authority to enforce the practice of the Standard Work authorized by Grand Lodge in all the Lodges in this Grand Jurisdiction practising this Rite.

120. The actual expenses of the Custodians of the Work when in attendance at a Lodge of Instruction shall be paid by Grand Lodge.

### **Annual Communication of Grand Lodge**

121. The Grand Master having taken his seat and having opened Grand Lodge, the following shall be the order of business at the first session of the annual communication:

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- I. Confirming the minutes of previous communications.
- II. Reading and referring the Grand Master's Address.
- III. Reading correspondence, petitions, appeals, etc., and referring them for action.
- IV. Receiving the reports of the District Deputy Grand Masters, and referring them to the Committee on the Condition of Masonry.
- V. Presenting the report of the Grand Treasurer and referring it to the Committee on Finance.
- VI. Presenting Report of the Grand Secretary and referring it to the Committee on Grand Secretary's Report.
- VII. Presenting Report of Librarian and referring it to the Committee on the Grand Lodge Library.
- VIII. Presenting the report of the Board of General Purposes.
- IX. Presenting the reports of the Standing Committees of the Board and dealing therewith in the following order:
  - (a) On Jurisprudence.
  - (b) On Grievances and Appeals.
  - (c) On the Condition of Masonry.
  - (d) On Fraternal Relations and Correspondence.

- (e) On Finance.
- (f) On Benevolence.
- (g) On Charters and New Lodges.
- (h) On Credentials and Reception.

X. Presentation of the reports of the Special Committees and dealing therewith in the following order:

- (a) On the Grand Master's Address.
- (b) On the Grand Secretary's Report.
- (c) On the Grand Librarian's Report.
- (d) On the Fraternal Dead.

XI. Motions in their order.

XII. Notices of Motion.

XIII. Unfinished Business.

122. At all other sessions of Grand Lodge the Order of Business shall be:

- (a) Reading communications, petitions, appeals, etc.
- (b) Unfinished business from previous session.
- (c) Consideration of reports in the order in which they are presented.
- (d) Presentations of reports of Special Committees.
- (e) Motions.
- (f) General business.

123. At the final session of Grand Lodge after all other business has been disposed of the election and installation of officers shall take place.

124. The order of business shall be called by the Grand Secretary at each session, and



may at any time be suspended or changed by a two-thirds vote of Grand Lodge and not otherwise.

125. Grand Lodge may leave any particular matter to the determination of the Grand Master. Subject to this provision all matters brought up for discussion in Grand Lodge shall be decided by a majority of votes, each brother present having one vote, and the Grand Master a casting vote in case of a tie. Each brother when voting shall hold up one of his hands. The Grand Deacons shall count the votes unless the numbers, in the opinion of the Grand Master, be so unequal as to render the counting unnecessary.

126. When a brother appeals from the decision of the Grand Master given while Grand Lodge is in session, he shall state shortly the grounds for his appeal. The Grand Master may then state the reasons for his decision and, without further debate, shall put the question, "Shall the decision of the chair be sustained?" When the vote has been taken the decision of Grand Lodge shall be announced.

127. All members shall keep their seats, except the Grand Deacons, the Grand Director of Ceremonies and the Grand Stewards, who are allowed to move about from place to place in the discharge of their duties.

128. No brother shall speak twice on the same question, unless in explanation, or the mover of a motion in reply.

129. Everyone who speaks shall rise and remain standing, addressing himself to the

Grand Master; and no brother shall presume to interrupt him except to address the Grand Master on a point of order. The Grand Master may call him to order.

130. If any brother shall have been twice called to order for transgressing these rules, and shall nevertheless be guilty of a third offence at the same session, the Grand Master may peremptorily command him to leave Grand Lodge for that session.

### Fees

131. The following shall be the fees payable to Grand Lodge:

For a dispensation for a new Lodge, twenty-five dollars.

For a charter, thirty-five dollars.

For a new charter, in case of loss by fire or otherwise, properly certified, ten dollars.

For a dispensation to confer any degree in less time than four weeks, ten dollars.

For a dispensation to initiate a person from without the jurisdiction of the Lodge, ten dollars.

For a dispensation to change the regular night of meeting, two dollars.

For a dispensation to attend Divine Service in Masonic clothing, one dollar.

For a dispensation for any other public procession, five dollars.

For a dispensation to hold a special election and installation of officers (or either) or of an elective officer of a Lodge, two dollars.

For a dispensation for any other purpose, not otherwise provided for, ten dollars.

For a Grand Lodge certificate, to replace one lost or cancelled, one dollar.

For a Past Master's certificate, one dollar.

For a Life Member's certificate, one dollar.

For every person initiated in a Lodge, two dollars registration fee.

132. Each Lodge shall pay for every member thereof towards the fund for Grand Lodge purposes and undertakings, fifty cents per annum and on and after the first day of January, 1920, the sum of one dollar per annum, one half of which shall be set aside for Benevolent purposes.

133. Each Lodge shall pay all fees and dues half-yearly to the Grand Secretary with its return, viz.: within one week after June 24th and December 27th of each year.

134. A fine of five dollars per month for each month's delay shall be imposed upon every Lodge, the returns of which shall not have been mailed to the Grand Secretary's office on or before February 1st and August 1st in each year.

#### Certificates

135. The following Grand Lodge Certificates shall be issued:

To a brother upon being registered in the books of Grand Lodge as having been initiated, passed and raised in a Lodge.

To a member of a Lodge which has ceased to meet, to enable him to affiliate with another Lodge; such certificate to state that he was a member, that he had been registered, and that his Grand Lodge dues are paid.

To any Past Master under this Grand Lodge who desires the same and pays therefor one dollar into the funds of Grand Lodge.

To a brother who has lost a certificate issued to him by Grand Lodge, a new certificate setting forth the essential facts contained in the original certificate.

136. All Grand Lodge certificates shall be issued by the Grand Secretary, with the seal of Grand Lodge attached, and shall be in such form as the Board of General Purposes may from time to time direct.

137. Every brother shall be entitled to a Grand Lodge certificate immediately upon being registered in the books of Grand Lodge.

138. Every brother to whom a Grand Lodge certificate is granted must sign his name in the margin thereof, or it will not be valid.

139. No brother shall obtain a Grand Lodge certificate if he shall have been admitted to more than one degree of Masonry on the same day, or at a shorter interval than four weeks from his receiving a previous degree, unless by dispensation from the Grand Master.

140. Every return or other document upon which a Grand Lodge certificate is to be issued must specify not only the date of initiation, but also the days on which the brother was advanced to the second and third degree.

141. All applications for Grand Lodge certificates must be made to the Grand Secretary; and if the name of a brother wishing for a certificate has not been previously registered the money payable on registration must be transmitted at the same time, as no certificate can on any account be issued until such money has been paid.

### Lodges

142. A "Lodge" shall mean a Lodge working under a warrant of this Grand Lodge. A "Lodge under Dispensation" shall mean a Lodge working under a dispensation from the Grand Master, and possessing no powers or privileges other than such as are conferred by its dispensation.

### Officers of Lodges

143. The officers of a Lodge are: The Master, Senior Warden, Junior Warden, Treasurer, Secretary, Chaplain, Senior Deacon, Junior Deacon, Inner Guard, two Stewards, and the Tyler, to which may be added a Registrar, a Director of Ceremonies and an Organist; and they shall severally hold their offices until their successors, respectively, have been regularly elected or appointed and installed or invested in their stead. The Master only is installed, the other officers are in-

vested, and no installation or investiture of any elective officer can be performed by proxy. The investiture of an officer elected at the annual election, but not invested at the date of annual installation, shall relate back to the latter date.

144. No brother is eligible to the office of Master of a Lodge unless he shall have served for twelve months as Warden in a Lodge under warrant or under dispensation in this jurisdiction, except by dispensation of the Grand Master, and no brother shall be entitled to Past rank in any office in the Lodge unless he has served a full term of twelve months.

145. The Master, Wardens, Treasurer, and Secretary of each Lodge shall be elected annually, by ballot, at the regular meeting next preceding the Anniversary of St. John the Evangelist, or St. John the Baptist; and a majority of the votes of the members present shall be necessary to elect. They shall be installed on the Anniversary of St. John the Evangelist or St. John the Baptist, or at any other time by dispensation of the Grand Master. Should the date of either of these regular nights of installation fall on a Sunday, installation shall take place on the following Monday and no dispensation shall be required.

146. Should any Lodge fail to hold such election or installation at the time above named, upon good cause being shown therefor, the Grand Master may issue a dispensation to hold such election or installation (or both) at another time.

147. An officer of a Lodge may resign his office. Should any officer die, resign his office or become permanently incapable by removal or otherwise of performing the duties thereof, application may be made to the Grand Master for a dispensation to elect and install a successor thereto. Such dispensation shall be issued only on the application of the Lodge and approved by two-thirds of the members present at a regular meeting.

148. The Chaplain, Deacons and such other subordinate officers as the by-laws of each Lodge may designate, shall be appointed by the Master after his installation; and the officers so appointed shall be properly invested as soon as practicable after their appointment. The Tyler shall be elected at the annual meeting by open vote, and may at any time be removed for cause by a majority of the brethren present at any regular meeting.

149. All preferment among Masons shall be grounded upon real worth and personal merit only; therefore no brother shall be elected Master of a Lodge, or appointed to any office therein merely on account of seniority of rank. No Master-elect shall assume the Master's chair until he shall have been regularly installed. It is necessary, previous to the installation of a Master, that his election be confirmed; after which the usual ceremonies of installation are to be performed. Should the election of the Master not be confirmed then a summons must be issued for the following regular meeting of the Lodge, setting forth that the brethren are again to proceed to elect

a Master; and on the confirmation of that election, at the following regular meeting of the Lodge, the installation of the Master will follow.

150. Two or more Lodges may by resolution hold the installation and investiture of officers in the same Lodge room, and for such purpose shall bring the minute books, by-laws and warrants to the place of installation.

151. An Examining Board composed of three installed Masters or all the installed Masters of the Lodge whichever shall be less in number, shall be elected by open vote at the same time as the election of officers is held, and no brother shall be installed Master of a Lodge, unless the Examining Board reports in writing that he can confer the three degrees of Masonry and is familiar with the duties of Master of a Lodge.

152. Every Master before being placed in the chair shall solemnly pledge himself to observe all the established usages and customs, to preserve the landmarks of the Order and strictly to enforce them within his own Lodge.

#### **Powers and Duties of the Master**

153. The Master is responsible for the due observance of the laws relating to Lodges, and is bound to produce all books, minutes and accounts when required by lawful authority.

154. The Master has not the power to suspend the declaration of the ballot.

155. The Master shall congregate his Lodge whenever he shall deem it necessary and cause



all summonses to be issued therefor. He shall preside at all meetings of his Lodge and confer or cause to be conferred, all degrees and give or cause to be given the lectures appertaining to each degree, at the time it is conferred, in accordance with "The Work" ordained by Grand Lodge.

156. The Master shall superintend the official acts of all the officers of his Lodge and see that their respective duties are properly discharged.

157. The Master shall carefully guard against any infraction by the members of his Lodge, of its by-laws, of the Constitution or Regulations of Grand Lodge or of the general regulations of Masonry.

158. The officers of a Lodge shall, when required so to do for the purpose of an enquiry, appear before the Grand Master, the Deputy Grand Master, the District Deputy Grand Master, or any Board or Committee lawfully constituted.

#### **Lodge Moneys and Accounts**

159. All moneys received or paid on account of the Lodge shall be duly entered in proper books by the Secretary and Treasurer respectively. The accounts of the Lodge shall be duly audited at least once a year by the Auditors, who shall report such audit to the Lodge on the first regular meeting in January.

#### **Lodge Meetings**

160. A Lodge of Emergency for the transaction of any particular business may, by dir-

ection of the Master, or, in his absence, the Senior Warden, or, in his absence, the Junior Warden, be called at any time on seven clear days' notice. The reason for calling such meeting shall be stated in the summons, and no business except that so stated shall be transacted at the meeting. A Lodge of Emergency for the purpose of attending the funeral of a deceased brother may be called by the like direction on reasonable notice.

161. The day and hour of the regular meetings of every Lodge shall be specified in the by-laws.

162. A summons ordered for a regular meeting must be served seven clear days before the meeting. The posting or delivery of a summons shall be regarded as good service thereof. All notices whether printed or written must bear the Seal of the Lodge and be enclosed in a sealed envelope.

163. The Master of every Lodge shall cause the Secretary, to send a copy of every summons, issued to the members of his Lodge, to the District Deputy Grand Master of the district in which the Lodge is situated and to the Grand Master and Grand Secretary. He shall cause to be sent to the Grand Secretary and each Lodge in his district, the names in full and occupations of all persons whose application for initiation or affiliation may be rejected at any meeting. He shall cause to be sent to the Grand Secretary immediately after the installation of officers, a certified list of the officers of his Lodge elected and appointed. He shall cause to be sent to the Grand Secre-

tary the half-yearly returns of his Lodge immediately after June 24th, and December 27th, in each year. He shall also cause the name of the proxy for Grand Lodge, if any has been appointed, to be sent in sufficient time to be in the hands of the Grand Secretary at least seven days before the annual communication of Grand Lodge.

164. No jewels shall be worn in a Lodge other than those specified for the officers, except the jewel of a Past Master, Past District Deputy Grand Master, or a Grand Representative.

165. No Lodge shall remove its place of meeting from that named in its dispensation or charter, unless notice shall have been given at a regular meeting that a resolution of such removal will be offered at the next succeeding one, nor unless such resolution shall have been adopted by the votes of at least two-thirds of the members present at such succeeding regular meeting; nor shall such removal then take place until the action of the Lodge shall have been approved by Grand Lodge, the Grand Master, or (if from one place to another within his district) the District Deputy Grand Master.

166. All the business of the Lodge, except the ceremonies otherwise provided for, must be conducted in the third degree.

167. If the Master of a Lodge be not present, the Senior Warden, or in his absence the Junior Warden, may rule the Lodge but shall not confer degrees.

168. No brother below the rank of a Past Master shall assume the Master's chair.

169. All voting in a Lodge shall be by show of hands, except in cases where the Constitution requires a ballot or where the Lodge shall, by show of hands, taken without debate, decide that a ballot be taken.

170. No motion to rescind or reconsider a resolution adopted by a Lodge shall be allowed, unless notice thereof be given at the preceding regular meeting.

171. No Lodge has the power to adjourn from day to day.

172. At all meetings of a Lodge, whether regular or emergent, seven brethren shall be a quorum, and no business other than conferring degrees shall be transacted at any meeting unless at least seven members of the Lodge are present.

173. If any brother behave in such a manner as to disturb the harmony of the Lodge, and be admonished by the Master, and persist in his irregular conduct, the Master may order him to leave the Lodge and if he disobey such order, or if his offence, in the opinion of the Master, justifies suspension, he may suspend him. Such suspension, with the reason therefor, shall be forthwith reported by the Master to the Grand Master and shall last only until action is taken by him.

174. No brother shall violate the secrecy of the ballot on candidates for initiation or membership, by stating how he voted or in-

tended to vote, or by endeavouring to ascertain how a brother voted, or by revealing a brother's vote.

175. In the case of a Masonic trial, where the charge laid relates to a ballot for initiation or membership, any brother shall be at liberty to disclose how he voted in that particular case.

### **Lodge Books and Records**

176. Every Lodge shall through its Secretary report to the Grand Secretary immediately after their occurrence all rejections, suspensions and restorations in the forms provided, and shall notify all sister Lodges in the district of the rejection of all candidates for initiation and affiliation.

177. Every Lodge shall procure from the Grand Secretary, the several books required to be kept by the Secretary of the Lodge, the forms prescribed by Grand Lodge and a cabinet and cards necessary for the filing of Lodge records.

178. Every Lodge shall keep the following books in such forms as may be prescribed:

i. A minute book in which shall be recorded in accordance with the forms prescribed by Grand Lodge, all the transactions of the Lodge proper to be written.

ii. A book containing the by-laws for the signature of the name in full of each member in the order of his admission to the Lodge.

iii. A register in which shall be recorded the names in full of all belonging to the Lodge; the dates of their initiation, passing, raising or affiliation; the name, number and location of the Lodges of which those affiliated were last previously members; the age and occupation of each when received; and the dates of their withdrawal, expulsion, suspension, death or restoration.

iv. A black book in which he shall record the full name or names of those rejected, expelled, suspended or restored by any of the Lodges so far as he shall receive the proper notice thereof.

v. An attendance register in the Tyler's room in which all members and visitors shall record their names, numbers and locations of their respective Lodges, before entering the Lodge.

vi. Such account books as may be necessary to present clearly the account of each member with the Lodge, the receipts of the Secretary, and his payments to the Treasurer, and shall preserve the book of Constitution and regulations of the Grand Lodge, which may from time to time be published, with all the printed proceedings thereof as promulgated by its order, together with an abstract copy of semi-annual returns sent to the Grand Secretary.

### Lodge Seal

179. All documents or papers of every kind whatsoever, emanating from a chartered Lodge or from its Master or Secretary in his

official capacity, shall bear the impress of its seal, or be considered null and of no effect.

180. An impress of the seal or of any amendment thereof shall be sent to the Grand Secretary.

### **Lodge By-Laws**

181. Every Lodge may frame by-laws for its own government, which must be in harmony with the Constitution of Grand Lodge. The by-laws and any amendments made there-to must be sent in duplicate to the Grand Secretary under seal of the Lodge for the approval of the Grand Master, and no by-laws or amendments shall be valid until so submitted and approved.

182. All clauses in the by-laws of Lodges conflicting with this Constitution are hereby repealed.

183. The by-laws of a Lodge shall be fairly written or printed in a book, and shall be delivered to the Master on the day of his installation. Every brother shall subscribe to them when he becomes a member of the Lodge and shall at all reasonable times have access there-to and he shall be furnished by the Lodge with a printed copy on his initiation or affiliation. A copy thereof shall be sent to the Grand Secretary.

184. No Lodge shall on any occasion, or on any pretence whatever, suspend any of its by-laws.

### Initiation

185. A candidate who can comply literally with all the ceremonies of the work of Grand Lodge, and who is mentally and morally worthy of admission, is a fit subject to become a Mason.

186. A candidate must at the time of his application be of the full age of twenty-one years, free born, his own master and known to be in reputable circumstances.

187. No Lodge shall initiate more than five candidates in one day, except by dispensation of the Grand Master.

188. No Lodge shall initiate a candidate until he has been balloted for and approved, and no rejected candidate for initiation shall be balloted for in the same or any other Lodge within twelve months from the time of such rejection, except by special dispensation from the Grand Master. The application for such dispensation must be made by the Lodge by an unanimous vote by ballot.

189. No Lodge shall make a Mason for a smaller fee than Forty dollars, or remit or postpone the payment of any part of its initiation fee.

190. No person shall be made a Mason unless he has resided for one year immediately previous to the date of his petition in the jurisdiction of this Grand Lodge and six months in the jurisdiction of the Lodge to which he seeks admission, or unless he produces a certificate of character from the Lodge nearest to



the place of his previous residence, with a dispensation granted by the Grand Master.

191. No Lodge shall receive and act upon the petition of any applicant for initiation whose residence may be nearer some other Lodge under this jurisdiction than the one to which application is made, without a dispensation from the Grand Master, and the consent, by resolution in writing of such nearest Lodge, or in the case of a city or town, all nearest Lodges, having concurrent jurisdiction. The jurisdiction extends in every direction half way to the nearest Lodge by the ordinary way of travel.

192. No dispensation shall be issued to a Lodge to receive and act upon the petition for degrees of a person who has not the required qualification of residence unless the application therefor be made by the Lodge by an unanimous vote by ballot, and should such dispensation be issued, the petition shall take the usual course of reference and ballot in the Lodge.

193. When the place of residence of an applicant for initiation within this jurisdiction is nearer to a Lodge in another jurisdiction than to a Lodge within this jurisdiction, such nearer Lodge may receive and act upon the petition of the applicant, provided the Grand Lodge in such other jurisdiction permit the like privilege in this jurisdiction.

#### **Application for Initiation**

194. An application for initiation shall be by petition in the prescribed form. This peti-

tion shall be signed by the applicant with his full name, and shall be recommended by two members of the Lodge, Master Masons in good standing. It shall be sent to the Secretary of the Lodge and shall be read by him at the first regular meeting after its receipt. It shall be accompanied by the fee required by the by-laws of the Lodge.

195. No application for initiation shall be passed upon by the Lodge, unless notice thereof, stating particularly the name, age, occupation and residence of the candidate shall have been given in the summons for the meeting at which the application is to be considered.

196. The petition on being presented shall be referred to a committee, whose duty it shall be to inquire into the character of the applicant and any other matters relevant to the petition and report thereon to the Lodge at its next regular meeting.

197. If the report of the committee is favorable to the candidate, and if proper notice has been given, the ballot must be proceeded with at once. If proper notice has not been given the ballot shall stand over until the next regular meeting, of which proper notice shall be given.

198. It shall be the duty of the Master before the ballot is taken to satisfy himself that he has jurisdiction to initiate the petitioner.

199. When the order of balloting is reached the Worshipful Master shall direct the Junior Warden to invite members in the ante-room

to enter the Lodge. After they have entered, the door shall not be again opened until after the order of balloting is finished, except to receive the Tyler's vote.

200. In case of emergency the following alteration, as to the mode of proposing a candidate is allowed. Two members of a Lodge may transmit in writing to the Master, the usual declaration of any candidate whom they wish to propose, and the circumstances which cause the emergency; and the Master, if the emergency be proper, shall cause a notice to be issued to every member; appoint a committee as before provided; and at the same time summon the Lodge to meet at a period of not less than seven clear days from the issuing of the notices for the purpose of balloting for the candidate. If the candidate be then accepted, he may be initiated into the first degree of Masonry. The Master shall, previous to the ballot being taken, cause the said proposition, and the emergency stated to be recorded in the minute book of the Lodge.

201. If a candidate does not come forward for initiation within six months after his acceptance, another petition and ballot shall be required.

202. In case objection be made in writing by a member of the Craft to the initiation of a candidate after he has been balloted for and accepted, it shall be the duty of the Master to have the cause of such objection investigated by a Committee of three, preferably Past Masters, and if the said Committee consider

the objection well made and sustained the candidate shall be declared rejected and the fee paid by him returned. If objection be made to the advancement of a brother, any member of the Lodge may require that such objection be placed in the form of a charge, and if not so placed at the next regular meeting of the Lodge, the objection shall be of no effect.

203. A person shall not be made a Mason in, or admitted a member of a Lodge, if on the ballot, two black balls appear against him. Lodges may by by-law require the unanimous consent of the members present.

204. Every candidate shall, on his initiation, solemnly promise to submit to the Constitution and to conform to all the usages and regulations of the Craft; he must on his initiation sign the by-laws of the Lodge, a copy of which, together with a copy of the Constitution of Grand Lodge, shall then be presented to him.

205. A candidate for initiation upon whom the committee has reported unfavorably, or against whom the ballot has been declared unfavorable by the Master, shall be considered a rejected candidate. No petition shall be received from any such rejected candidate dated within twelve months after the date of such rejection, except by special dispensation from the Grand Master; and in case any candidate is rejected either by unfavorable report or adverse ballot, it shall be the duty of the Secretary to give immediate notice to the Lodges having concurrent jurisdiction.

206. Every candidate initiated in or affiliated with a Lodge becomes a member thereof from the date of his initiation or affiliation, and is liable for the regular Lodge dues.

207. Every Lodge shall register with the Grand Secretary the names of the brethren initiated or affiliated therein.

208. Should the Lodge neglect so to do any brother who has not been registered may apply to the Grand Secretary who, on proof being produced that he has paid the full fees of his Lodge, shall give him a certificate which shall entitle him to enjoy the full privileges of the Craft, and the offending Lodge shall be reported to Grand Lodge and shall be proceeded against for neglecting to make the proper return, and for detaining moneys which are the property of Grand Lodge.

209. The Lodge shall secure for every brother initiated therein a Grand Lodge certificate which shall be paid for by the Lodge.

210. No higher degree of Masonry shall be conferred on any brother at a shorter interval than four weeks from the date of his receiving a previous degree, except under dispensation from the Grand Master, nor, in any case, until he has passed an examination in open Lodge in such previous degree.

211. If a Mason shall have been elected to receive the three degrees, and shall have received the first degree or the first and second degrees in one Lodge, he may, at the request of such Lodge, and on its behalf and without

additional fees, receive the remaining degree or degrees in another Lodge. No petition, reference or ballot will be necessary in the last named Lodge as the work will be done for the first of which he will be deemed a member. A Lodge shall not confer the F.C. or M.M. degrees or both degrees, on a member of another Lodge from a foreign jurisdiction until the standing of such Lodge has been certified to by the Grand Secretary.

### Affiliation

212. No brother shall be admitted a member of a Lodge except upon petition, in the prescribed form, signed by the applicant with his full name, and accompanied by the dimit or certificate of standing of the petitioner and presented in open Lodge at a regular meeting, nor unless notice of his name, occupation and place of abode, and the name and number of the Lodge of which he is or was last a member shall have been embodied in the summons for the next regular meeting, at which the application shall be considered, nor until he has been balloted for as hereinafter provided.

213. No application for affiliation shall be received by any Lodge from a brother beneath the degree of a Master Mason, unless such Brother present a dimit from a foreign jurisdiction which authorizes the granting of dimitts to members in the other degrees.

214. When a Lodge becomes extinct, any member thereof shall be eligible to be pro-

posed and admitted a member of another Lodge on producing a certificate from the Grand Secretary stating the fact and specifying that the brother has been registered and that his dues are paid.

215. If any member shall be under suspension from his Lodge, or shall withdraw from it without having complied with its by-laws or with the general regulations of the Craft, he shall not be eligible for admission to any other Lodge.

216. Every petition for affiliation shall be recommended by at least two members of the Lodge, Master Masons in good standing, and shall be referred to a committee of three or more appointed by the Master, which committee shall report to the Lodge at the next regular meeting, held after the lapse of not less than four weeks, and before the ballot is taken, and should the report be unfavorable, the applicant shall be declared rejected without a ballot.

217. An applicant for affiliation who has been rejected, may apply again to the same or any other Lodge without waiting for any specified time.

### Dimits

218. Application for a dimit shall be made in writing and signed by the applicant. The petition shall be presented at the next regular meeting of the Lodge, when, if the applicant's dues are paid and no charges are pending against him, the dimit shall be granted.

219. A dimit shall date from the Lodge record when the same was granted and membership ceases from and after that date.

220. The brother dimitted shall be entitled to a certificate but should the Secretary neglect to furnish it or the brother refuse to receive the same, such neglect or refusal shall not, in any way, invalidate the joint action of the applicant and the Lodge.

221. If any brother shall lose the certificate of his dimission the Secretary of the Lodge shall, upon request and satisfactory proof of such loss, furnish him another certificate with the original date and the fact of re-issuance, which shall be entered upon the record.

222. A dimit shall not be granted to any brother beneath the degree of a Master Mason.

### Visitors

223. A brother in good standing, properly vouched for, may visit a Lodge in the discretion of the Master.

224. No visitor shall be admitted into a Lodge unless he is personally vouched for, or after due examination by two or more of the members present, nor unless he shall have entered his name, Masonic rank, the name of his mother Lodge or the Lodge from which he hails, in a book to be kept by every Lodge for that purpose. During his continuance in the Lodge he is subject to its by-laws.

### Lodges of Instruction

225. No Lodge of Instruction shall be held unless by sanction of a Lodge in the



district and under a dispensation from the Grand Master. The Lodge giving this sanction, and the brethren to whom such dispensation is granted, shall be answerable for the proceedings of such Lodge of Instruction and responsible that the mode of working there adopted has received the sanction of Grand Lodge.

226. Notice of the time and place of meeting of a Lodge of Instruction shall be given to the Grand Secretary.

227. A minute shall be kept of all the proceedings and of the names of all the brethren present at a Lodge of Instruction, and of brethren appointed to hold office therein, and such minute shall be produced when called for by the Grand Master or Lodge granting the sanction.

### Life Membership

228. Lodges may by by-law admit their members to life membership on such terms as they may determine. For each life member the Lodge shall pay into Grand Lodge the sum of five dollars, which payment shall exempt the Lodge from payment of further dues to Grand Lodge on his behalf.

229. Upon a life member withdrawing from the Lodge of which he originally became a life member, and joining any other Lodge, such other Lodge shall not be obliged to pay any annual dues to Grand Lodge on his account; nor, in case he becomes a life member of such other Lodge, shall it be obliged to pay a

second fee therefor to Grand Lodge, but if such life member does not withdraw, and joins another Lodge, the latter Lodge shall be liable to Grand Lodge for his dues.

230. Life members shall be entitled to all the privileges of the Lodge, and shall be amenable to discipline in the same manner as ordinary members.

### **Honorary Membership**

231. Any brother who may have rendered service to the Craft in general, or to any particular Lodge may, by a three-fourths ballot vote of the members present, be elected an honorary member. Notice of motion for conferring such membership shall be given at a previous meeting and entered on the summons for the meeting at which the vote is to take place. The Lodge must include honorary members in its return to Grand Lodge and pay to Grand Lodge such dues as are payable for ordinary members.

### **Non-Payment of Dues**

232. A Lodge shall have power to enact by-laws requiring and regulating the payment of Lodge dues and providing a penalty for non-payment thereof, which penalty shall be suspension; but such penalty shall not be inflicted except for the non-payment of at least one year's dues, nor, until the brother shall have been summoned one month previous to pay said dues.

233. A brother suspended for non-payment of dues shall be immediately restored without a ballot upon payment within one year from

the date of suspension of all arrears owing at the time of his suspension and such further sum, if any, as the Lodge may require not exceeding the amount of regular Lodge dues for the period he was suspended.

234. Notice of such suspension and restoration respectively shall be given to the Grand Secretary and the Lodges in the district in which the Lodge is situated.

235. A Lodge may remit dues to any member provided a notice of motion for such remission has been given at the regular meeting previous to that at which the vote is taken.

236. When a Mason is suspended for non-payment of dues, in this or any other jurisdiction, he is during such suspension deprived of all privileges of Masonry in this jurisdiction. A Mason under suspension is not entitled to receive Masonic charity or Masonic burial.

### Miscellaneous

237. The priority of Lodges is derived from the number of their warrant as recorded in the books of Grand Lodge. No Lodge shall be acknowledged, nor any of its officers admitted into Grand Lodge, nor any of its members entitled to partake of the general charity or other Masonic privileges, unless it has been regularly constituted and registered.

238. Every Lodge shall annually, fourteen days before the Annual Communication, send a list to the Grand Secretary of the names of the Master, Wardens and Past Masters of the Lodge who are entitled to attend Grand

Lodge. No brother shall be entitled to vote in Grand Lodge unless his name appears in such list.

239. Every Lodge shall have all official communications from the Grand Master or Grand Secretary, under the seal of Grand Lodge, read in open Lodge at the regular meeting following their receipt, which communication shall be noted in the minutes of the Lodge.

240. Requests to confer a degree or degrees on candidates from without the jurisdiction of this Grand Lodge may be received only through the Grand Secretary at the request of the Grand Lodge holding jurisdiction over the Lodge making the request.

241. A brother who has attained the rank of Past Master under the jurisdiction of any Grand Lodge, recognized by this Grand Lodge, shall, upon affiliation with any Lodge under the jurisdiction of this Grand Lodge, be entitled to retain such rank.

242. A Lodge may require from its Treasurer or Secretary, or both, security for the funds committed to their care.

243. No member of a Lodge shall under any circumstances give a certificate or recommendation to enable a Mason to proceed from Lodge to Lodge as a pauper, or in any itinerant manner to apply to Lodges for relief.

244. The clothing regalia and furniture of every Lodge belong to and are the property of the Master, Wardens and brethren of such

Lodge, while legally holding the charter, but should such Lodge surrender its charter or the same be cancelled, all of its property of every kind shall revert to and become the property of Grand Lodge.

245. A Lodge has jurisdiction over its own members wherever they may reside, and also over all Masons, whether affiliated or not who reside within its territorial jurisdiction; and non-affiliation of a brother is no bar to his suspension.

246. Every non-affiliated Mason, who having resided one year within this jurisdiction, shall refuse or neglect to make application for membership to some Lodge therein, shall not be entitled to the benefit of the benevolent fund, or to Masonic burial, or to take part in any Masonic ceremony, public or private, or to any Masonic privilege whatever, nor can he be permitted to visit any one Lodge in the town or place where he resides more than twice during his secession from the Craft.

247. A Lodge cannot deprive a member of his privileges until after due trial and conviction.

248. Suspended members are deprived of all their rights and privileges.

249. The suspension of a Lodge places all its members under Masonic disability, except by dispensation to be granted by the Grand Master.

250. No brother shall be a member of more than one Lodge in this jurisdiction at the same

time (except as an honorary or life member). This rule shall not apply to members of a Lodge under dispensation, but when a Charter is granted the brother must at once apply for a dimit from the Lodge of which he was previously a member.

251. If a Lodge is dissolved, its warrant and records shall be delivered up to the Grand Secretary.

252. If the membership of a Lodge be reduced below seven it shall cease to meet and the warrant, books and papers shall be delivered up to the Grand Secretary.

253. The expense of procuring the clothing and jewel for the District Deputy Grand Master shall be paid by the Grand Lodge.

254. For the neglect or violation of any duty imposed upon a Lodge in this Constitution its Charter may be suspended; and for the neglect or violation of any duty imposed upon a Secretary, his Lodge shall be held responsible.

#### Amalgamation of Lodges

255. Two or more Lodges may amalgamate under one warrant. Each Lodge shall adopt a resolution to that effect, and appoint a committee of three members to arrange the terms therefor. Notice of such resolution shall be given at a preceding meeting in each Lodge.

256. The report of the Committee, if favorable, shall recommend for adoption the name

and number of one of the Lodges and the time and place for such amalgamation. On the approval of the report of the committee by the Lodges a copy thereof shall be mailed to the last known address of each member of said Lodges about to be amalgamated, and unless seven or more members of either of the Lodges notify the Secretary of their Lodge, in writing, of their objection to such amalgamation, within ten days from the date of mailing such notices, it shall be carried into effect as soon as the Grand Master shall approve of such amalgamation. The Grand Master, District Deputy Grand Master, or such other brother as the Grand Master may appoint, shall carry the amalgamation into effect by attending at the time and place named, when the members of the Lodge present shall choose, by ballot, the elective officers who, with the officers appointed by the Master-elect, shall be immediately installed or invested, if present.

257. The Secretary shall prepare and deliver to the Master-elect a list of the members of the amalgamated Lodge, which shall be signed by the Worshipful Master and Secretary, and forwarded to the Grand Secretary within one month after the amalgamation. Every member of any of the Lodges amalgamated shall be a member of the amalgamated Lodge, but any member may pay all his dues and withdraw before such amalgamation has been effected. Any member under suspension for any cause shall have the same rights in the amalgamated Lodge as he would

have had in his own Lodge had such amalgamation not taken place.

### **Instituting a New Lodge**

258. Every application for a dispensation to form a new Lodge must be made by petition, which on application will be supplied by the Grand Secretary, and the same shall be signed by at least seven Master Masons in good standing, residing in this jurisdiction and giving the name and number of the Lodge to which they respectively belong. The petition must be recommended by the nearest Lodge, or, where there are two or more Lodges meeting in the same town or city, then by a majority of said Lodges, when the petition accompanied by the written recommendation or recommendations shall be transmitted to the District Deputy Grand Master, who is to forward it, with his recommendation or opinion thereon, to the Grand Secretary to be submitted to the Grand Master. If the prayer of the petition be granted, the Grand Master may issue a dispensation authorizing the brethren to meet as a Lodge until the 15th day of May, preceding the date of the next Annual Communication, when the dispensation, together with the historical and Tyler's registers and minute book shall be returned to the Grand Secretary. Upon the presentation of a petition for a charter and on receipt of a certificate from the District Deputy Grand Master, certifying that the proposed Master and Wardens of the Lodge under dispensation are fully competent to confer the three degrees of Masonry, and should an examination of their books and records prove



satisfactory, Grand Lodge may order the issue of a charter to such Lodge and assign it such name (which shall not be the name of a living person) and number on the register as shall be deemed proper and such Lodge shall be duly constituted as soon as convenient by the Grand Master or a representative appointed by him for that purpose.

259. If, in the opinion of the Grand Master, the recommendation of the nearest Lodge or Lodges be unreasonably withheld, he shall have power to waive such recommendation.

260. A motion recommending a new Lodge is in order at a regular meeting of the nearest Lodge, without previous notice.

261. The recommendation from the nearest Lodge or Lodges required for a petition must be passed in open Lodge upon regular resolution and signed by the Master and Secretary of the Lodge with the seal of the Lodge attached, and in no case shall be given without such resolution and signature.

262. Either a dimit or a certificate of good standing of each petitioner must be forwarded with the petition to the Grand Secretary.

263. The fact of a brother having signed a petition for the formation of a new Lodge does not sever his connection with, or his membership in, his own Lodge, which can only be done so far as the brother is concerned by his applying for and obtaining a dimit from his own Lodge. Immediately upon receipt of a charter from Grand Lodge for the new Lodge

of which he is now a charter member, the brother must withdraw from the Lodge in this jurisdiction of which he was previously a member.

264. No warrant for a new Lodge shall be granted until there is furnished by the District Deputy Grand Master a certificate to the effect that the Lodge, which has been working under dispensation, is provided with suitable Lodge premises, furniture and regalia.

265. Lodges under dispensation may be represented in Grand Lodge at the Annual Meeting at which a warrant is obtained, but not by a proxy.

266. Only the names of the brethren, who have signed the petition for a new Lodge and who have submitted therewith either a dimit or a certificate of good standing, shall be entered upon the warrant as charter members.

#### Public Processions

267. No public procession, except a Masonic funeral, shall on any pretence, be allowed, without the permission of the Grand Master.

268. If any brother shall attend as a Mason, clothed in any of the jewels or badges of the Craft, at any public procession, except a Masonic funeral, without the permission of the Grand Master, he shall be liable to suspension. And if any Lodge shall so offend, it shall be suspended until Grand Lodge shall determine thereon.

**CLOTHING AND INSIGNIA**

269. No honorary, or other jewel shall be worn in the Grand Lodge, or any Subordinate Lodge, which shall not appertain to the degrees of Craft Masonry. (Representatives of Foreign Grand Lodges may wear the Regalia authorized by their Grand Lodge.)

The following Masonic clothing and insignia shall be worn by the Craft:—

**Jewels**

270. **THE GRAND MASTER**—The compass extended to 45 degrees with the segment of a circle at the points, and a gold plate included, on which is to be represented an eye irradiated, within a triangle also irradiated.

**PAST GRAND MASTER**—A similar jewel without the gold plate.

**DEPUTY GRAND MASTER** — The compasses and square united, with a five-pointed star in the centre.

**PAST DEPUTY GRAND MASTER**—The compasses and square only.

**SENIOR GRAND WARDEN**—The level.

**JUNIOR GRAND WARDEN**—The plumb.

**DISTRICT DEPUTY GRAND MASTER**—The compasses and square united, with a five-pointed star in the centre, the whole to be placed within a circle, on which the number of the district is to be engraved.

**PAST DISTRICT DEPUTY GRAND MASTER**—The same, omitting the five pointed star in the centre.

**GRAND TREASURER**—A chased key.

**GRAND SECRETARY**—Crossed pens, with a tie.

**GRAND REGISTRAR**—A scroll.

**GRAND CHAPLAIN**—A book on a triangle.

**GRAND DEACONS**—Dove and olive branch.

**GRAND DIRECTOR OF CEREMONIES**—Cross-rods.

**GRAND ORGANIST**—A lyre.

**GRAND PURSUIVANT**—Arms of the Grand Lodge with rod and sword crossed.

The jewels of the Grand Treasurer, Grand Secretary, Grand Registrar, Grand Chaplain, Senior Grand Deacon, Junior Grand Deacon, Grand Director of Ceremonies, Grand Organist and Grand Pursuivant are to be within a circle, with an embossed wreath composed of a sprig of acacia and an ear of corn.

The jewel of the Grand Stewards of the Grand Lodge is a cornucopia between the legs of a pair of compasses, extended upon an irradiated gold plate, within a circle, on which is engraven "Grand Lodge of Alberta, Ancient Free and Accepted Masons."

**GRAND TYLER**—The sword in a circle on which is engraven "The Grand Lodge of Alberta, Ancient Free and Accepted Masons, Grand Tyler."

All of the above jewels to be of gold or gilt.

MASTER OF LODGE—The square.

PAST MASTER—The square and the diagram of the 47th proposition, first book of Euclid engraven on a silver plate pendent within it.

SENIOR WARDEN—The level.

JUNIOR WARDEN—The plumb.

TREASURER—The keys.

SECRETARY—The cross pens.

CHAPLAIN—A book on a triangle.

DEACONS—The dove.

DIRECTOR OF CEREMONIES—The cross rods.

ORGANIST—The lyre.

INNER GUARD—The cross swords.

STEWARDS—The cornucopia.

TYLER—The sword.

All of the above jewels to be of silver.

#### PRESENTATION JEWEL

##### PAST DISTRICT DEPUTY GRAND MASTER

Ribbon used to be garter blue; with top supporting band; hung from which is the square and the 47th proposition of the first book of Euclid; below which is a band with the initials P.D.D.G.M., then the Alberta Coat of Arms and at the bottom a plain band suitable for inscription; hung from this band being a circle containing the words Grand Lodge of Alberta, A.F. & A.M., and containing the square and compasses.

### Collars

271. OF THE GRAND LODGE—To be chain collars of gilt or gold on garter blue ribbon.

OF LODGES—To be sky-blue ribbon, four inches broad; if silver chain be used it must be placed over a blue ribbon.

The Grand Stewards of the year to wear collars of crimson, four inches broad, bound with silver lace.

All Past Grand Officers, except Past Grand Masters (who are entitled to wear chains), to wear the collars of their late offices, but without the pendent jewel—a similar but smaller jewel, in enamel, being worn on the breast.

### Aprons

272. The apron of the Grand Master is ornamented with the blazing sun embroidered in gold in the centre, on the edging the pomegranate and lotus with the seven-eared wheat at each corner, and also on the flap; all in gold embroidery; the fringe of gold bullion.

The apron of the Deputy Grand Master to have the emblem of his office in gold embroidery in the centre, and the pomegranate and the lotus alternately embroidered in gold on the edging.

The aprons of the District Deputy Grand Masters to have the emblem of their office in gold embroidery in the centre, and the acacia and seven-eared wheat embroidered on the edging, one on each side.

**GRAND OFFICERS OF THE GRAND LODGE, PRESENT AND PAST**—Aprons from fourteen to sixteen inches wide, twelve to fourteen inches deep, square at the bottom, lined with garter-blue, edging of the same color three and a half inches, bound with gold and gold tassels, with the emblem of their office, in gold or blue, in the centre.

**GRAND STEWARDS, PRESENT AND PAST**—Aprons of the same dimensions, lined with crimson edging of the same color, three and a half inches, bound with silver and silver tassels.

**THE MASTERS AND PAST MASTERS OF LODGES**—To wear in lieu and in place of the three rosettes on the Master Mason's apron, perpendicular lines upon horizontal lines, thereby forming three several sets of two right angles; the length of the horizontal lines to be two and a half inches each, and of the perpendicular lines one inch; these emblems to be half an inch broad. If Grand Officers, similar emblems of garter-blue or gold.

**ENTERED APPRENTICE**—A plain white lambskin of the same dimensions without ornament, white strings.

**FELLOW CRAFT**—A plain white lambskin similar to that of the Entered Apprentice, with the addition only of two sky-blue rosettes at the bottom.

**MASTER MASON**—The same, with sky-blue lining and edging, one and a half inches deep, and an additional rosette on the fall or

flap, and silver tassels. No other color or ornament shall be allowed except to Officers of Lodges, who may have the emblems of their office in the centre of the apron.

### Regalia

273 In the Grand Lodge, and on all occasions where the Grand Officers appear in their official capacities, they shall wear the following regalia.

GRAND MASTER—Chain with nine stars over blue collar, gauntlets and apron, all bound and embroidered in gold, and jewel.

DEPUTY GRAND MASTER—Chain with seven stars over blue collar, gauntlets and apron, all bound and embroidered in gold, and jewel.

SENIOR GRAND AND JUNIOR GRAND WARDENS—Chain with five stars over blue collar, gauntlets, and apron, all bound and embroidered in gold and jewel.

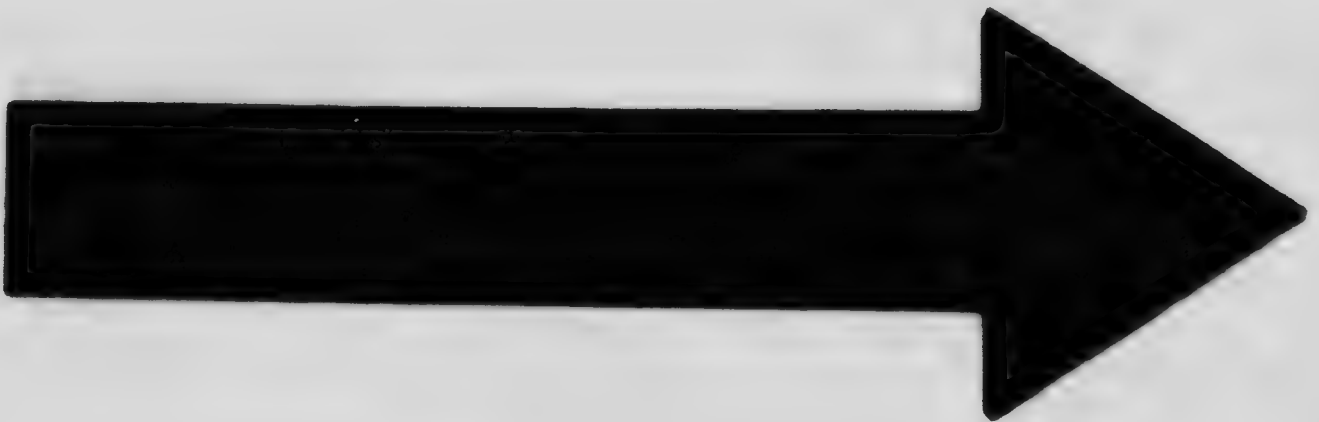
DISTRICT DEPUTY GRAND MASTER—Chain with five stars over blue collar, gauntlets and apron, bound and embroidered in gold and jewel.

GRAND TREASURER, GRAND SECRETARY, GRAND REGISTRAR, GRAND CHAPLAIN—Chain with five stars over blue collar, gauntlets and apron, all bound and embroidered, in gold, and jewel.

GRAND STEWARDS OF THE YEAR.—Regulation collar, apron and jewel.

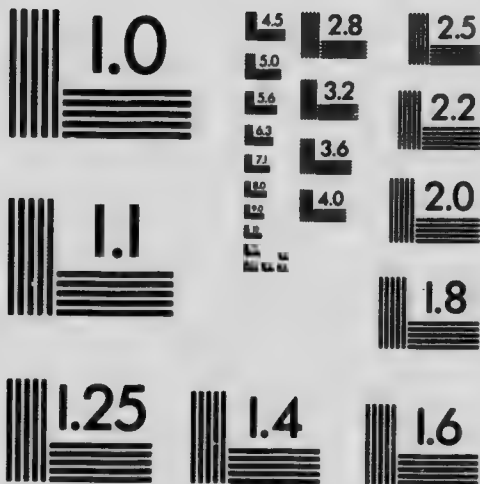
ALL OTHER GRAND OFFICERS:—Chain with three stars over blue collar, and apron all bound in gold, and jewel.





# MICROCOPY RESOLUTION TEST CHART

(ANSI and ISO TEST CHART No. 2)



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## **PRAYERS**

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### **Invocation—First Degree**

Vouchsafe Thine Aid, Almighty Father and Supreme Governor of the Universe, to this our present convention, and grant that this candidate for Masonry may so dedicate and devote his life to Thy service as to become a true and faithful brother among us. Endow him with a competency of Thy divine wisdom, that, assisted by the secrets of this our Masonic art, he may be the better enabled to display the beauties of true godliness, to the honor and glory of Thy holy name—"So mote it be."

### **Invocation—Second Degree**

We supplicate the continuance of Thine aid, O merciful God, on behalf of ourselves and of him who kneels before Thee. May the work begun in Thy name be continued to Thy glory, and evermore established in us by obedience to Thy holy precepts.—"So mote it be."

### **Invocation—Third Degree**

Almighty and Eternal Being, the glorious Architect and Ruler of the Universe, at whose creative fiat all things first were made, we the frail creatures of Thy Providence, humbly implore Thee to pour down on this convocation assembled

in Thy Holy Name, the continual dew of thy blessing; more especially we beseech Thee, to impart Thy Grace to this Thy servant, who offers himself a candidate to partake with us the mysterious secrets of a Master Mason; endue him with such fortitude that in the hour of trial he fail not; but pass him safely under Thy protection through the valley of the shadow of death, that he may finally arise from the tomb of transgression to shine as the stars for ever and ever. —“So mote it be.”

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## THE CHARGES

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### Charge to Newly Initiated Candidate

As you have now passed through the ceremony of your initiation, allow me to congratulate you on being admitted a member of our ancient and honorable society. Ancient, as having subsisted from time immemorial, and honorable because by a natural tendency it conduces to make all those honorable who are strictly obedient to its precepts. Indeed no institution can boast a more solid foundation than that on which Freemasonry rests—“the practice of every social and moral virtue,” and to so high an eminence has its credit been advanced, that in every age, monarchs themselves have been promoters of the art; have not thought it derogatory from their dignity to exchange the sceptre for the gavel; have patronized our mysteries and joined our assemblies. As a Mason, I would first recommend to your most serious contemplation the volume of the sacred law, charging

you to consider it the unerring standard of truth and justice, and to regulate your actions by the divine precepts which it contains. Therein you will be taught the important duties you owe to God, to your neighbor and to yourself. To God, by never mentioning His name but with that awe and reverence which are due from the creature to the creator, by imploring His aid on all your lawful undertakings, and by looking up to Him in every emergency for comfort and support; to your neighbor by acting with him on the square; by rendering him every kind office which justice or mercy may require, by relieving his distresses, by soothing his afflictions, and by doing to him, as in similar cases, you should wish he should do unto you; and to yourself, by such a prudent and well regulated course of discipline as may best conduce to the preservation of your corporeal and mental faculties in their fullest energies; thereby enabling you to exert those talents wherewith God has blest you, as well as to His glory as to the welfare of your fellow creatures.

As a citizen of the world, I am next to enjoin you to be exemplary in the discharge of your civil duties by never proposing, or at all countenancing, any act that may have a tendency to subvert the peace and good order of society; by paying due obedience to the laws of any state which may for a time become the place of your residence or afford you its protection; and above all, by never losing sight of the allegiance due to the sovereign of your native land, ever remembering that nature has implanted in your breast a sacred and indissoluble attachment to that country from which you derived your birth and infant nurture.

As an individual I am further to recommend the practice of every domestic as well as public virtue. Let prudence direct you; temperance chasten you; fortitude support you; and justice be the guide of all your actions, and be especially careful to maintain in their fullest splendor those truly Masonic ornaments benevolence and charity.

Still, however as a Mason there are other excellencies of character to which your attention may be peculiarly and forcibly directed; among the foremost of these are secrecy, fidelity and obedience.

Secrecy may be said to consist in the inviolable adherence to the obligations you have entered into, never improperly to reveal any of those Masonic secrets which have now been, or may at any future time be, entrusted to your keeping, and cautiously to shun all occasions which might inadvertently lead you so to do.

Your fidelity must be exemplified by a strict observance of the Constitution of the Fraternity; by adhering to the ancient landmarks of the Order; by never attempting to extort, or otherwise unduly obtain the secrets of a superior degree, and by refraining to recommend any one to a participation of our secrets, unless you have strong ground to believe that, by a similar fidelity, he will ultimately reflect honor on our choice.

So must your obedience be proved by a close conformity to all our laws and regulations; by prompt attention to all signs and summonses; by modest and correct demeanour whilst in the

odge; by abstaining from every topic of religious or political discussion; by ready acquiescence in all votes and resolutions duly passed by the brethren, and by perfect submission to the Master and his Wardens whilst acting in the discharge of their respective offices.

And, as a last general recommendation, let me exhort you to dedicate yourself to such pursuits as may enable you to retain respect in your rank in life, be useful to mankind, and an ornament to the society of which you have been this day admitted a member; to devote your leisure hours more especially to the study of such of the liberal arts and sciences as may lie within the compass of your attainment, and without neglecting the ordinary duties of your station, to consider yourself called upon to make a daily advancement in Masonic knowledge.

From the very commendable attention which you appear to have given to this charge, I am led to hope that you will duly appreciate the excellence of Freemasonry, and imprint indelibly on your mind the sacred duties of "truth, of honor and of virtue."

### **Charge to the Newly Passed Candidate**

Brother,—Being advanced to the Second Degree of Masonry, we congratulate you on your preferment. The internal and not the external qualifications of a man are what Masonry regards. As you increase in knowledge, so you will consequently improve in social intercourse. It is unnecessary for me to recapitulate the duties, which, as a Mason, you are now bound to discharge, or

to enlarge on the necessity of a strict adherence to them, as your own experience must have established their value. It may be sufficient to observe, that as your past behaviour and regular deportment have merited the honor which we have conferred, in your new character it is expected that you will not only conform to the principles of the Order but steadily persevere in the practice of every virtue. The study of the liberal arts, that valuable branch of education which tends so effectually to polish and adorn the mind, is earnestly recommended to your consideration—especially geometry, which is established as the basis of our art. Geometry or Masonry, originally synonymous terms, is of a divine or moral nature enriched with the most useful knowledge, so that while it proves the wonderful properties of nature, it demonstrates the more important truths of morality.

As the solemnity of our ceremonies requires a serious deportment, you are to be particularly attentive to your behaviour at our regular assemblies. You are to preserve our ancient usages and customs sacred and inviolable, and induce others, by your example, to hold them in due veneration.

The laws and regulations of the Order you are strenuously to support and maintain. You are not to palliate or aggravate the offences of the brethren, but in the decision of every trespass against our rules judge with candor, admonish with firmness and reprehend with mercy.

As a Craftsman, in our private assemblies, you may offer your sentiments and opinions on such subjects as are regularly introduced in the lecture,



under the superintendence of an experienced Master who will guard the landmarks against encroachment. By this privilege you may improve your intellectual powers; qualify yourself to become a useful member of society; and like a skillful Craftsman, strive to excel in what is good and great.

You are to encourage industry and reward merit; supply the want and relieve the necessity of brethren and fellows to the utmost of your power and ability, and on no account wrong them or see them wronged, but apprise them of approaching danger, and view their interests as inseparable from your own.

Such is the nature of your engagements as a Craftsman; and these duties you are now bound, by the most sacred ties, to observe.

### Charges to the Newly Raised Candidate

Brother,—Your zeal for the institution of Freemasonry, the progress you have already made, and your conformity to our general regulations, have pointed you out as a fit object of esteem and favor. In the character of a Master Mason, you are henceforth authorized to correct the errors and irregularities of your younger brethren, and guard them against a breach of fidelity. To improve the morals and correct the manners of men in society ought to be your constant care. You are to inculcate universal benevolence, and by the regularity of your own behavior, afford the best example for the conduct of others. The ancient landmarks of the Order you are to pre-

serve sacred and inviolable, and never suffer an infringement of our customs, or a deviation from established usages.

Duty, honor and gratitude now bind you to your trust; let no motive, therefore, ever make you swerve from your duty, but be true and faithful, and imitate the example of that celebrated artist whom you have once represented. Endeavor, in a word, to convince the world that merit has been your title to our privileges, and that on you our favors have not been undeservedly bestowed.

## FORMS

### For Recording Lodge Minutes

#### Regular Meetings

A regular meeting of.....Lodge, No.....  
G.R.A., was held in the Masonic Hall.....on  
.....evening, A.D. 19...., A.L. 59.....

#### PRESENT:

W. Bro. ....Worshipful Master  
Bro. ....Senior Warden  
Bro. ....Junior Warden  
Bro. ....Treasurer  
Bro. ....Secretary  
Bro. ....Chaplain  
Bro. ....Senior Deacon  
Bro. ....Junior Deacon  
Bro. ....Director of Ceremonies  
Bro. ....Registrar  
Bro. ....Steward  
Bro. ....Steward  
Bro. ....Inner Guard  
Bro. ....Tyler  
Members and Visitors as per register.

#### Opening Lodge

The Lodge was opened in the third, or severally in first, second and third degrees of Masonry if the W.M. is absent, add by Bro....., the W.M. being absent at.....p.m.

### Minutes Confirmed

The minutes of the last regular meeting, held on....., and the emergent meeting held on....., were read and confirmed.

### Reports of Committees on Petitions

The committees on the petitions of....., and.... for initiation, and Bros..... and.... for affiliation, reported favorably.

The committee on the petition of ....., reported unfavorably.

The committee on the petition of ..... for initiation made a special report thereon, stating that the petitioner was disqualified on account of insufficient residence, but it could find no other objection to him.

It was moved by Bro. ...., seconded by Bro. ...., and adopted,—That the reports of the committees on the petitions of ....., ....., and ..... for initiation, and Bros. .... and ..... for affiliation be received and adopted.

The W.M. therefore declared ..... a rejected candidate, and directed the withdrawal of the petition of ..... for initiation, and instructed the Secretary to notify the brethren accordingly, and return the fee of \$..... accompanying the petition.

### Reports, General

The committee appointed to take into consideration *here state the subject* submitted its report, which was, on motion of Bro. ...., seconded by Bro. ...., received and adopted.

### Proposals of Candidates for Initiation

The petition of ..... for initiation, recommended by Bros. .... and ....., and accompanied by the fee \$....., was read.

It was moved by Bro. ...., seconded by Bro. ...., and adopted,—That the petition of ..... be received, placed on the minutes and referred to a committee.

The petition of ..... for initiation, recommended by Bros. .... and ....., and accompanied by the fee of \$....., was read, representing that he had been rejected in..... Lodge, No. .... at Toronto, Ont.

It was moved by Bro....., seconded by Bro. .... and adopted,—That the petition of ..... be received, placed on the minutes, and referred to a committee; and that the Secretary be instructed to communicate with..... Lodge, No. ...., regarding the character and standing of the petitioner; the result of the enquiry to be reported to the proper committee.

### Proposals of Candidates for Affiliation

The petition of Bro. .... for affiliation, recommended by Bros. .... and ....., accompanied by a *dimit or certificate of standing*, from ..... Lodge, No....., Located at..... was read.

It was moved by Bro. ...., seconded by Bro. .... and adopted,—That the petition of Bro. .... be received, placed on the minutes, and referred to a committee.

### **Appointment of Committees on Petitions**

The W.M. appointed the following committees to make the necessary enquiries regarding the character and standing of the several petitioners. viz.:

On the petitions of ..... and ..... for initiation, Bros. ...., ...., and ..... On the petition of Bro. ...., for affiliation, Bros. ...., ..... and .....

### **Appointment of General Committees**

The same form, only insert the specific business.

### **Ballot**

The W.M. ordered the ballot to be passed for ....., a candidate for initiation, and being found favorable he was declared elected to become a member by initiation.

The ballot was passed for ....., a candidate for initiation, and being found unfavorable, the candidate was declared rejected.

The Secretary was instructed to return to the rejected candidate the fee of \$....., which accompanied his petition.

The ballot was passed for Bro....., a candidate for affiliation, and being found unfavorable, he was declared rejected.

The Secretary was instructed to return to Bro. ...., the certificate of standing, which accompanied his petition.

The ballot was passed for Bro....., a candidate for affiliation, and being found favorable, he was declared elected.

The Secretary was instructed to cancel the dimit filed by Bro.....

### Communications

The following communications were read, viz.:

From the Grand Secretary, dated July 20, 19... calling the attention of the Lodge to the fact that the returns for the half year ending 24th June, 19..., had not been received, and stating that the Grand Master would enforce section 134 of the Constitution.

The W.M. instructed the Secretary to forward for the half year ending 24th June, 19..., together with all fees and dues required by the Constitution, and at the same time explain that the delay in forwarding same was caused by the unavoidable absence from home of the W.M. and Secretary.

Communications were read from Alberta Lodge, No. 3, dated....., 19..., notifying this Lodge of the suspension for non-payment of dues of Bros. ...., ...., and ....., and of the rejection of Bros.....and....., candidates for initiation and Bro.....a candidate for affiliation.

The communications were received, and the names ordered to be entered in the black book.

### Payment of Accounts

On motion of Bro....., seconded by Bro. ...., the following accounts were passed, and warrants for their payment ordered to be issued when duly certified:—

### General Business

It was moved by Bro.....seconded by Bro....., and adopted,—That the Secretary be instructed to procure fifty copies of the Constitution, one Secretary's ledger *printed headings*, and one black book, and that a cheque in favor of the Grand Secretary, for the sum of \$...., be issued for the same.

It was moved by Bro....., seconded by Bro....., and adopted—That the Secretary be instructed to have suitably bound, Volume I of the proceedings of Grand Lodge for the years 1905 to 1914 inclusive.

It was moved by Bro....., seconded by Bro....., That the Secretary be instructed to notify .....Lodge, No. ...., that this Lodge consents to its receiving and acting upon the petition of ....., who resides in the jurisdiction of this Lodge, but who was formerly a resident of..... where the said Lodge is located.

The motion was put and declared lost.

### Notice to Delinquent Members

The Secretary reported that Bros. ...., ....., and ....., were over one year in arrears for dues. The W.M. therefore instructed him to summon the brethren to appear at the next regular meeting to show cause why they should not be suspended for non-payment of dues.

A communication was read from Bro....., stating that he had received a notice from the Secretary to appear at this meeting, and show cause why he should not be suspended for non-



payment of dues. He expressed his regret that owing to sickness he had been unable to work, and requested the Lodge to grant him an extension of three months.

It was moved by Bro....., seconded by Bro. ...., and adopted—That Bro. .... be granted an extension of three months for the payment of his dues.

### **Suspensions for Non-Payment of Dues**

The Secretary reported that he had notified Bros. ...., ...., ...., and ...., by registered letter, to appear at this meeting and show cause why they should not be suspended for non-payment of dues. Bros. ...., ...., and ...., not having appeared, and having failed to give a satisfactory reason for their delinquency, the W. M. formally declared them suspended.

### **Election of Officers**

The Secretary read the names of the brethren eligible for the office of W.M.

The Lodge then proceeded to the election of officers for the ensuing year.

The W.M. appointed Bros.....to be scrutineers of the ballot, and the following were declared to be duly elected, namely: *Here insert the names and offices.*

### **Candidates in Waiting**

..... and ....., candidates for initiation, were reported as in waiting.

The Lodge was opened in the first degree at .....p.m.

### Objections to Candidates

Bro....., objected to the initiation of....., one of the candidates in waiting.

The W.M. appointed Bros.....a committee, with power to enquire into the cause of objection, and report at the next regular meeting.

### Board of Trial

The W.M. appointed Bros....., a board of trial to put the necessary questions to ....., a candidate for initiation. *If more than one, give names in full, and say "candidates."*

The board of trial having reported to the W.M. that the candidate had answered the necessary questions, and the candidate having been properly prepared, he was *or they were severally* initiated into the first degree of Free Masonry.

### Passing

Bros. .... and ....., candidates for advancement, were examined in open Lodge as to their proficiency, and directed to retire.

The Lodge was opened in the second degree at .....p.m.

No objection being made, Bro. ...., having been found worthy of advancement, and having been properly prepared, he was *or they were severally* passed to the second or Fellow-Craft degree.

**Raising**

Bro. or Bros. ...., a candidate or candidates for further advancement, was or were examined in open Lodge as to his or their proficiency, and directed to retire.

The Lodge was then opened in the third degree at.....p.m.

No objection being made, and Bro. ...., having been found well skilled, he was or they were severally, raised to the third or sublime degree of Master Mason.

**Calling from Labor to Refreshment**

The Lodge was called from labor to refreshment at.....o'clock.

**Calling from Refreshment to Labor**

The Lodge resumed labor at.....o'clock.

The Secretary reported the following receipts since the last regular meeting, including this meeting:

....., initiation fee, \$.....; ....., dues, \$.....; ....., dues, \$.....; ....., dues

**Closing the Lodge**

The rough minutes of the meeting were then submitted for approval and correction.

The Lodge was closed in harmony in the..... degree or severally in the third, second and first degrees at.....p.m.

Confirmed in open Lodge give date, A.L. 59.... A.D. 19.....

.....  
W.M.

.....  
Secretary.

## FORM FOR RECORDING LODGE MINUTES

### Emergent Meetings

An emergent meeting of.....Lodge, No.....  
G.R.A., was held in the Masonic Hall....., on  
.....evening,.....A.D. 19....A.D. 59....

### Present (as in Form No. 1)

The Lodge was opened in the third *or severally*  
*in the first, second and third degrees* at.....  
p.m.

The W.M. explained that he had called this  
meeting for the following reasons, namely:

That the usual written declaration of....., a  
candidate for initiation, had been submitted to  
him by Bros..... and ....., that the candidate  
proposed had just reached the age of twenty-one  
years, and was desirous of being received into  
Free Masonry, as he was about to leave for a  
distant part, remote from any Lodge, and perhaps  
would not return to the city for one or two years.

The W.M. further explained that he had con-  
sidered the emergency proper; had appointed a  
committee consisting of Bros....., and  
that every member of the Lodge had been given  
the requisite seven days' notice.

### Report of Committee on Petitions

The committee on the petition of....., for  
initiation, reported favorably.

Previous to the ballot being taken, the W.M.  
caused the proposition and the emergency stated  
to be recorded in the minute book.

The W.M. ordered the ballot to be passed for  
....., the candidate for initiation, and being  
found favorable, he was declared elected.

The Lodge was opened in the first degree at  
.....p.m.

### Board of Trial

The W.M. appointed Bros.....a board of  
trial to put the necessary questions to....., a  
candidate for initiation.

### Initiation of Candidates (as in Form No. 1)

The Lodge was closed in harmony in the.....  
degree at.....p.m.

Confirmed in open Lodge *give date*, A.D. 19  
....., A.L. 59.....

..... W.M. .... Secretary.

### Installation of Officers

A meeting of.....Lodge, No.....G.R.A.,  
was held in the Masonic Hall.....on.....  
evening, A.D. 19....., A.L. 59.....

*Give names of those present as in Form No. 1.*

The Lodge was opened in the third or severally  
*in the first, second and third degrees at.....p.m.*  
*State the hour.*

The minutes of the regular meeting, held on  
....., so far as the same relates to the election  
of officers, were read and confirmed.

The Lodge was opened in the second degree at  
.....*state the hour.*

Bro....., the Worshipful Master-elect, was  
then presented to the installing Master, and hav-

ing answered the necessary questions, and having given his assent to the ancient charges and regulations he was obligated in due form.

The Lodge was then opened in the third degree at.....*state the hour.*

The new W.M. was installed and proclaimed in the third degree, and saluted by the brethren in due form.

The Lodge was closed in the third degree at .....o'clock.

The W.M. was proclaimed for the second time, and was saluted in due form.

The Lodge was closed in the second degree at.....o'clock.

The W.M. was proclaimed for the third time, and saluted with the customary honors.

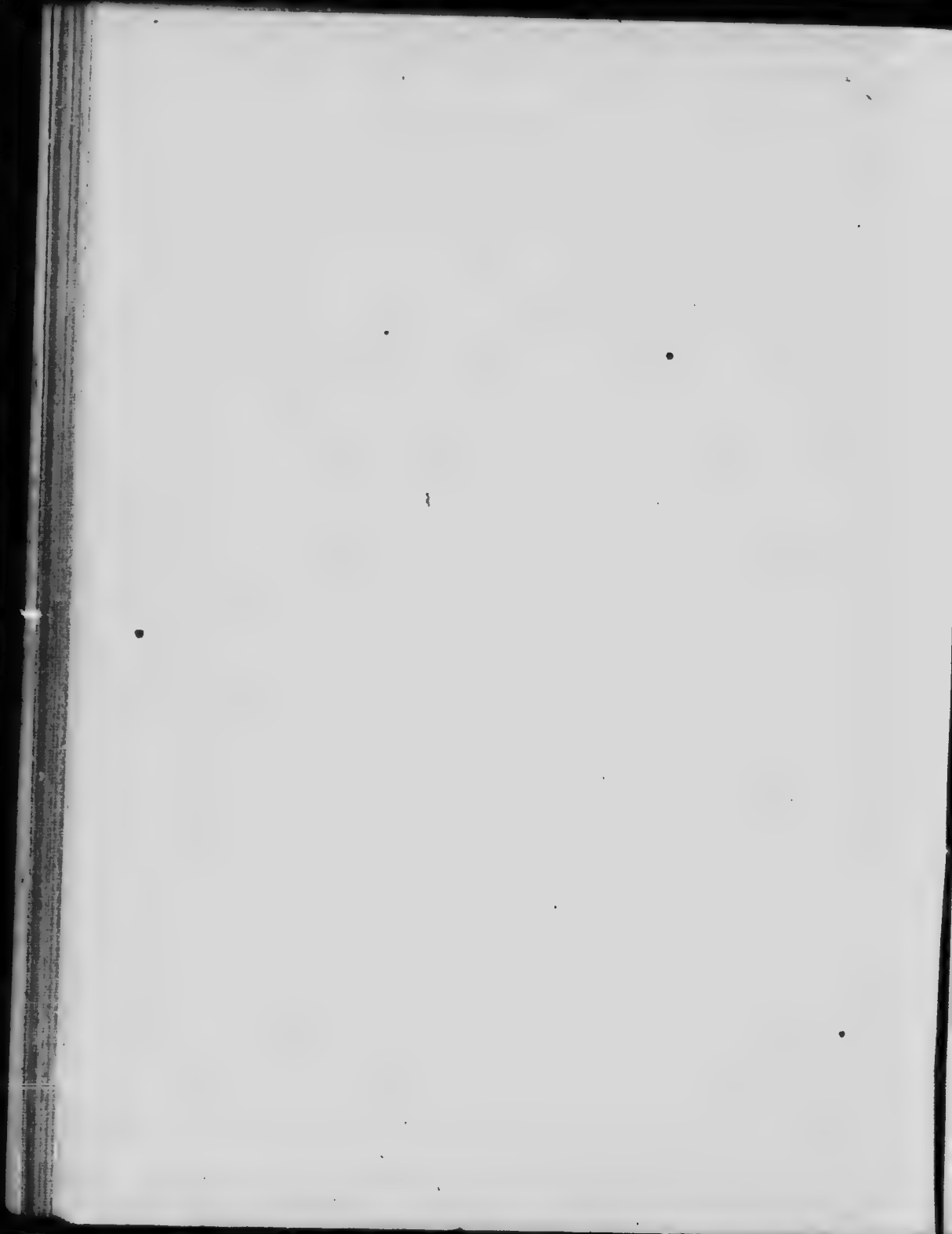
The following officers were then invested. *Here insert the names and offices.*

*Here may follow the appointment of trustees, auditors and committees.*

The Lodge resumed labor in the third degree.

The Lodge was then closed severally in the third, second and first degrees at.....p.m.

..... W.M. .... Secretary.



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